

**AGENDA
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
APRIL 13, 2023 @ 8:30 A.M.**

Board of Supervisors:

Taylor Meals, Chair
Robert C. Stern, Jr., Vice-Chair
Phyllis Wright
Sydney B. Crampton
Lani Gaver

Staff:

Ray Burroughs, Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Keith R. Ledford Jr., P.E., Technical Support Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. ANNOUNCEMENTS – Additions or Deletions
3. SERVICE AWARDS
 - a. Ray Burroughs, Administrator – 5 years
4. PUBLIC INPUT

To address the Board during this portion of the meeting you must fill out a Civility Agreement, state your name and address for the record and which agenda item is to be addressed. Remarks shall be limited to 4 minutes and no discussion will take place during this portion of the meeting.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING

5. PRESENTATION
 - a. Employee Benefits Committee Recommendation – Heather Bagshaw, Committee Chair
6. CONSENT SECTION
 - a. Minutes of the Regular Meeting dated March 2, 2023
 - b. Big W Law Invoice dated March 16, 2023
 - c. Bryant, Miller, Oliver Invoice dated April 4, 2023
 - d. Beachwalk by Manasota Key Utility Easement Acceptance
 - e. San Casa Multi-Family Utility Easement Acceptance
7. ACTION ITEMS
 - a. Administrator's Annual Review
 - b. Approval of the Annual Audit
 - c. Ratification of Emergency Procurement; Elevated Tank Repair & Membrane Element Purchase
 - d. Ratification of Emergency Replacement; Elevated Tank Stand Pipe Replacement
 - e. Vacuum Station V-1 Generator Replacement
 - f. BOA Swap Agreement Resolution

8. DISCUSSION
 - a. Feodor Plaza – 2411 South McCall Road Additional Fees/Liens Forgiveness Request
 9. ADMINISTRATOR’S REPORT – Ray Burroughs
 - a. WATER OPERATIONS MANAGER – Dewey Futch
 - b. WASTEWATER OPERATIONS MANAGER – David Larson
 - c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.
 - d. FINANCE DIRECTOR – Lisa Hawkins
 1. Financial Statements for February
 2. Investment Statements for February
 10. ATTORNEY’S REPORT – Robert H. Berntsson
 - a. Alternative to the Bid Process for Used Vehicles
 11. OLD BUSINESS
 12. NEW BUSINESS
 13. PUBLIC COMMENT – ANY TOPIC
- To address the Board during this portion of the meeting, you must fill out a Civility Agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.
14. BOARD MEMBER COMMENTS
 15. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and FS 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at 941-474-3217 no later than 7 days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at 800-955-8771 9TCC) or 800-955-8770 (VOICE) for assistance.

Posted 04/07/2023

BOARD AGENDA ITEM SUMMARY 5a

MEETING DATE: April 13, 2023

SUBJECT: Employee Benefits Committee Recommendation

CATEGORY: Consent Discussion Action

CONTACT PERSON: **Heather Bagshaw**

DEPT.: **Human Resources**

ITEM: **Employee Benefits Committee Recommendation.**

PURPOSE / JUSTIFICATION: At the direction of the Board, an Employee Benefits Committee was formed and has met 3 times with discussion primarily being focused on reducing the cost of health care for EWD employees. PRM is a cooperative consortium of local governmental units, akin to a Cooperative Purchasing program that the District is able to participate as a member to partake in its health insurance benefits. At the April 5, 2023 meeting the committee unanimously voted to proceed with submitting our application to Public Risk Management of Florida (PRM) to become a member of their health insurance group. Since PRM represents approximately 7,500 employees and 15,000 total lives, being a member should reduce the cost of employee benefits and future yearly increases. Board approval of this decision is necessary to move forward. The salary additive will be discussed at a later meeting once the outcome of the application is known.

FISCAL IMPACT: Budget Resolution Required: yes no

Funds in Account(s):

Amount Budgeted: \$
Encumbered: \$
YTD Actual: \$
Expenditure Required: \$
Remaining Budget: \$

MOTION: To allow EWD to move forward with submitting an application to Public Risk Management to become members of their health insurance group.

Prepared By: **Teresa Herzog**

Date: **April 5, 2023**

Approvals:



Administrator



Finance

KRL

Technical Support

DR

Water Operation



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Summary of Public Risk Management of Florida**

Public Risk Management of Florida (PRM)

Robbie Chartier- Executive Director

Josh Hallon- Acct Representative through World Risk Management

- Started in 1989
- 59 public entity employer members from around the state
- Executive Board of PRM is 7 members and meets 4 times per year
- All members of PRM have 1 seat on the board and have a vote to decide benefits and choices (at least 3 meetings per year)
- 7500 employee lives and roughly 15,000 total lives insured
- Self-funded with 2 months minimum reserves
- \$400,000 stop loss per member per diagnosis.
- No membership or agency fees- factored into premium rates and charged as block + 0-6% per year based on claims experience.
- 11 Florida Blue health plans to choose from
- 4 Florida Blue Combine Dental plans to choose from
- 2 Vision plans utilizing either VSP or MVA groups
- Life, Disability coverage available.

Lisa Hawkins and Heather Bagshaw have talked with several member groups of PRM and all were satisfied with their coverage, benefits offered, and overall service. Many groups shared details of their plans and costs associated with these plans to help the Insurance Committee make a recommendation to look into becoming members of PRM to help EWD with benefit costs.

BOARD AGENDA ITEM SUMMARY

6a

MEETING DATE: April 13, 2023

SUBJECT: Minutes of the Regular Meeting dated: March 2, 2023

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Ray Burroughs**

DEPARTMENT: **Administration**

ITEM: **Request Board approval of the regular meeting minutes dated March 2, 2023.**

PURPOSE / JUSTIFICATION: **An Enabling Act requirement for the official record of meetings.**

MOTION: **To approve the minutes of the regular meeting dated March 2, 2023.**

Prepared By: **Teresa Herzog**

Date: **April 5, 2023**

Approvals:



Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Minutes of the regular meeting dated March 2, 2023.**

MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
MARCH 2, 2023 @ 8:30 A.M.

Board of Supervisors:

Taylor Meals, Chair
Robert C. Stern, Jr., Vice-Chair
Phyllis Wright
Sydney B. Crampton
Lani Gaver

Staff:

Ray Burroughs, Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Keith R. Ledford Jr., P.E., Technical Support Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions or Deletions – None
3. SERVICE AWARDS – None
4. PUBLIC INPUT – None
5. PRESENTATION

a. Annual Financial Audit Report – Daniel Anderson, Director at Mauldin & Jenkins; Mr. Anderson narrated his presentation. There were no findings in the financial statements or recommendations included in the Auditor’s analysis. Additionally, there were no significant difficulties or issues discussed with management. Future GASB pronouncements and subscription-based IT arrangements were also highlighted.

Because hard copies of the report were not received before the meeting, a decision was made to postpone approval of the audit.

6. CONSENT SECTION – Mr. Stern moved, **“to approve the consent agenda as presented,”** seconded by Ms. Crampton.

- | | |
|--|----------------------|
| a. Minutes of the Regular Meeting dated February 2, 2023 | 23-03-02 CS A |
| b. Big W Law Invoice dated February 21, 2023 | 23-03-02 CS B |
| c. Henderson/Franklin Invoice dated February 8, 2023 | 23-03-02 CS C |

UNANIMOUS

7. ACTION ITEMS

a. SRF Wastewater Planning Phase Proposal Approval – Mr. Burroughs introduced the item. This cost proposal is to allow our consultant, Angie Brewer and Associates, to move forward with the development of a Clean Water Facilities Plan in accordance with FDEP requirement. This plan is the next step in securing grants/funding from various sources for the construction of the North WRF. Cost exceeds the Administrator’s \$35,000 authority. A mathematical correction was noted in the item summary.

Mr. Stern moved, **“to approve with the correction as presented,”** seconded by Ms. Gaver.

UNANIMOUS

23-03-02 B

Full motion read: To authorize the Administrator to sign the Angie Brewer & Associates, LC cost proposal for the SRF Wastewater Planning Phase in the amount of \$60,579.99. Costs to come from the CIP budget North WRF Phase 1.

b. 3-Year Extension to Contract for Liquid Chlorine – Mr. Burroughs introduced the item. This is the First Amendment to the Contract Associated with competitively bid RFB 2022-131 Supply of Liquid Chlorine from Brenntag Mid-South, Inc. The current contract expires on March 31, 2023. This amendment extends the contract for an additional three (3) years until March 31, 2026. We are unable to put this out to bid as Brenntag is currently the only supplier in our area. Attached is alternative supplier Allied Universal Corporation's confirmation response. Purchasing negotiated pricing and terms with Brenntag. Brenntag was amenable to decreasing our pricing from \$2,263/ton to \$1,819/ton delivered for the first three (3) months of the extended contract. Because chlorine prices are still expected to be volatile, Brenntag will need a quarterly review of pricing and will provide documentation from their suppliers showing any increases as justification before asking for an increase in chlorine pricing. Board approval is necessary to enter into the extension agreement.

Ms. Wright moved, **"to approve as read,"** seconded by Mr. Stern.

UNANIMOUS

23-03-02 C

Full motion read: To authorize the Administrator to sign the First Amendment to the Contract Associated with RFB 2022-131 Supply of Liquid Chlorine with Brenntag Mid-South, Inc.

8. DISCUSSION

a. Tracy Bland – 8255 Lakeside Drive, Request for Water Adjustment – Mr. Burroughs introduced the item. Ms. Bland applied for a water adjustment on February 1, 2023 and was denied because the usage was not more than the required "3 times the average monthly usage". She is eligible for a sewer adjustment of \$54.91 for the sewer portion of the bill but temporarily declined the adjustment while seeking special consideration from the Board. She is requesting additional relief on the water portion for the irrigation leak she experienced following Hurricane Ian.

Brief discussion about the Customer Rules and Regulations ensued with a decision made to deny Ms. Bland's request.

9. ADMINISTRATOR'S REPORT – Ray Burroughs

1. Mr. Burroughs went to Tallahassee and met with Jay Arnold from the Office of Policy & Budget, Senator Jason Brodeur, Chair of the Appropriation Committee for Agriculture and Environment, and Congressman Vern Buchanan, regarding our \$2M appropriation of funds request for upgrades to the South WRF electrical system.
2. A contract has been signed with OnSolve/CodeRed, for our emergency notification system. Staff is working through the details.

3. The CDC is sampling our system and Charlotte County's. All customer questions and comments are being directed to the Charlotte County Department of Health.

a. WATER OPERATIONS MANAGER – Dewey Futch

Production:

1. Total send out for February 2023 was 95.01 MG/2022 was 90.09 MG.
2. Average send out was 3.39 MGD/2022 average send out was 3.21 MGD and the 2023 high was 4.23 MGD/2022 high was 3.85 MGD.
3. Rainfall for February 2023 was .03"/2022 was .8".
4. This past month at the Plant the operators did repairs and maintenance on both plants.

Distribution:

1. Distribution had 1 incident to report unrelated to the damage caused by contractors working for Frontier Communications. On 2/5, the 4" watermain located on Edwards Street broke. Repairs were made and a PBWN was issued to the affected customers and rescinded on 2/7.
2. There was a total of 7 breaks caused by contractors for Frontier Communications, 2 of which caused PBWNs.
3. For February, 16 new single-family meters were set equaling 16 ERCs.
4. 57 radio heads were replaced.
5. 11 customer requested turn-on were completed.
6. Lead line inventory is at 47.8% completion, last month was 40.1%.

b. WASTEWATER OPERATIONS MANAGER – David Larson

WRF:

1. The average daily flow for February 2023 was 1.79 MGD with a peak flow of 1.96 MG for the month.
2. Staff continues to work with Kimley Horn and ASRus on the permit renewals for both plants and deep well #2.

Collections:

1. Crews replaced a vacuum pit bottom that was damaged; a fiber optic cable was drilled through it.
2. Crews installed a service extension of Venisota Road.
3. Crews continue to repair breaks in the system due to the fiber optic cable installation in addition to normal operations and maintenance.

c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E. Mr. Ledford reviewed his written report with updates.

CIP/In-house Projects:

1. South WRF Drying Beds/New Headworks – a pre-construction kick off meeting is scheduled for March 9th at the WRF.
2. Water Master Plan – data is being submitted as they request it.
3. WRF Centrifuge Replacement – installation is expected ASAP after it arrives from Italy on approximately July 30th.

Developments/Projects Approved for Construction:

1. Beachwalk by Manasota Key Phase 1 – progress is being made on the well

upgrades, piping has been replaced, wellheads are being constructed, panels are set. Wells 3 & 4 should be up and running next month with 1 & 2 a little behind because there were power issues. These are major upgrades to our wells.

2. San Casa Multi-Family – FDEP approval was received, project is complete.
3. Storage Depot 775 – fees have been paid, construction to begin shortly.

Developments/Projects in Plan Review:

1. 590 N. Indiana Ave Storage – fees have been paid, construction to begin shortly.
2. Generation at Englewood – comments have been returned to the engineer.

Upcoming Developments/Projects:

1. Boca Royale East – drawings for the first phase of the project are expected next month.
2. Englewood Gardens – rezoning has been approved by Sarasota County, should see something on this in the next couple of months.

At conclusion of Mr. Ledford's report, Chair Meals tasked Attorney Berntsson with investigating an alternative to the bid process for the purchase of new trucks because there is a 9 to 10 month lead time currently when purchasing new vehicles. Attorney Berntsson will report back at the April meeting.

d. FINANCE DIRECTOR – Lisa Hawkins

Financial Statements:

1. January – operating revenue was \$6.563M, about \$299K more than last year. There was operating expenses of \$6.577M, about \$2.4M more than last year. Another \$24K was spent on disaster recovery expenses, bringing the total to \$1.6M in expenses. Under Cash Contributions, there was \$1.3M which is Plant and Transmission fees from Beachwalk.

Investment Statements:

1. January – we had \$19.866M at RBC. The cash account showed a negative balance, there was an error that was corrected on 2/1. At Centennial Bank we had \$3.019M for a total of \$22.886M in cash and investments.

At the conclusion of Ms. Hawkins' report Chair Meals congratulated her and her staff on the clean audit.

Before concluding the Administrator's report, Mr. Burrough added;

1. We are getting closer to hiring a contractor for the roof repairs. It has been frustratingly slow. Recovering funds from FEMA and the insurance company are also slow going.
2. A meeting will be held later today with Chair Meals, and myself with Commissioners from both counties to discuss Hurricane Ian and where we stand.

10. ATTORNEY'S REPORT – Robert H. Berntsson

a. House Bill 7049 codified in chapter 2022-103 Florida Statutes – amending Legal Notices. Mr. Berntsson explained this bill provided an alternative. Instead of doing advertising in newspapers, you could use your own public website but you'd also need to post it on a county website for that purpose. At this point, Charlotte County has no intent to

utilize this section nor to create the public website so EWD will need to continue to utilize the normal standard of legal advertising, this is not an option for us.

11. OLD BUSINESS

a. Emergency Notification System Update – covered above.

12. NEW BUSINESS

a. Administrator's Annual Review Reminder – Chair Meals asked the Board to please have their reviews to Ms. Herzog before the April meeting.

13. PUBLIC COMMENT – ANY TOPIC – None

14. BOARD MEMBER COMMENTS – Minor discussion of the grant funds took place and the Board again commended Ms. Hawkins on the clean audit.

15. ADJOURNED @ 9:23 a.m.

Robert C. Stern, Jr., Vice-Chair

/tlh

APPROVED

BOARD AGENDA ITEM SUMMARY

6b

MEETING DATE: **April 13, 2023**

SUBJECT: **The Big W Law Attorney's Invoice dated March 15, 2023**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Big W Law Attorney's invoice dated March 15, 2023.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes no

Amount Budgeted	\$	23,000.00
Year to Date Expenditures	\$	(6,525.00)
Total Expenditure Required	\$	(1,500.00)
Remaining in Budget	\$	<u>14,975.00</u>

MOTION: **To approve the Big W Law Attorney's invoice dated March 15, 2023 for services rendered February 16, 2023 through March 15, 2023 in the amount of \$1,500.00. Funds to come from water/wastewater revenues.**

Prepared By: **Teresa Herzog**

Date: **April 5, 2023**

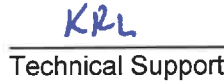
Approvals



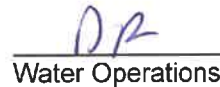
Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **The Big W Law Attorney's invoice dated March 15, 2023.**



WIDEIKIS, BENEDICT & BERNTSSON, LLC

THE BIG W LAW FIRM

3195 S. Access Road, Englewood, Florida 34224

941-627-1000

Englewood Water District
 therzog@englewoodwater.com
 201 Selma Avenue

Received 03/16/2023
 by: Englewood Water District
 @ 6:40 a.m. T. Herzog

Statement Date: 03/15/2023
 Statement No. 30998
 Account No. 8.0000

Englewood, FL 34223

Legal Services
 PO 55958

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
02/16/2023	RHB	Email with Ms. Herzog.	300.00	0.25	75.00
02/17/2023	RHB	Email with Mr. Chunco; Email with Mr. Benedict.	300.00	0.25	75.00
02/18/2023	RHB	Email with Mr. Anderson.	300.00	0.25	75.00
02/21/2023	RHB	Review legal notice legislation; Email with Ms. Herzog; Email with Mr. Chunco.	300.00	0.25	75.00
02/23/2023	RCB	Attorney Preparation of Statement of Claim - Rossa			75.00
	RHB	Email with Ms. Casole; Email with Mr. Chunco.	300.00	0.25	75.00
02/24/2023	RHB	Email with Ms. Herzog; Review agenda.	300.00	0.25	75.00
02/25/2023	RHB	Review Legal notice legislation.	300.00	0.75	225.00
02/27/2023	RHB	Email with Ms. Knowlton.	300.00	0.25	75.00
02/28/2023	RHB	Conference with Ms. Knowlton.	300.00	0.25	75.00
03/02/2023	RHB	Prepare for and attend Board of Supervisors Meeting.	300.00	1.50	450.00
03/07/2023	RHB	Email with Ms. Priest; Email with Mr. Burroughs; Email with Mr. Ledford.	300.00	0.25	75.00
03/15/2023	RHB	Email with Mr. Burroughs.	300.00	0.25	75.00
		For Current Services Rendered		4.75	1,500.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Benedict	0.00	\$0.00	\$75.00
Robert Berntsson	4.75	300.00	1,425.00

Englewood Water District
Account No. 8.0000
RE: Legal Services

Statement Date: 03/15/2023
Statement No. 30998

PREVIOUS BALANCE	\$1,350.00
Total Current Work	1,500.00
<u>Payments</u>	
Total Payments for 03/08/2023	-1,350.00
Balance Due	<u>\$1,500.00</u>

Billing History					
<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>
93,387.50	383.01	0.00	7.80	0.00	91,895.30

BOARD AGENDA ITEM SUMMARY

6c

MEETING DATE: April 13, 2023

SUBJECT: Bryant, Oliver, Miller Attorney's Invoice dated April 4, 2023

CATEGORY: X Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Bryant, Oliver, Miller Attorney's invoice dated April 4, 2023.**

PURPOSE / JUSTIFICATION: **Legal services rendered as Bond Counsel in connection with the change of index from LIBOR to SOFR.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes X no

Amount Budgeted	\$ 46,600.00
Open POs	\$ (24,575.00)
Total Expenditure Required	\$ (2,500.00)
Remaining in Budget	\$ <u>19,525.00</u>

MOTION: **To approve the Bryant, Oliver, Miller Attorney's invoice dated April 4, 2023 for services rendered in the amount of \$2,500.00. Funds to come from water/wastewater revenues.**

Prepared By: **Teresa Herzog**

Date: **April 5, 2023**

Approvals:



Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **The Bryant, Oliver, Miller Attorney's invoice dated April 4, 2023.**



Lisa Hawkins
Finance Director
Englewood Water District
201 Selma Avenue
Englewood, Florida 34223

Invoice Date: April 4, 2023
Invoice No. 80365
Client No. 26428.002

For professional services rendered as Bond Counsel in connection
with the change of index from LIBOR to SOFR

Statement of Legal Services

Bond Counsel Fee	\$2,500.00
Current Services	<u>\$2,500.00</u>
Total Current Work	\$2,500.00
Previous Balance Due	\$0.00
Balance Due	<u>\$2,500.00</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

BOARD AGENDA ITEM SUMMARY 6d

MEETING DATE: April 13, 2023

SUBJECT: Beachwalk by Manasota Key Utility Easement Acceptance

CATEGORY: X Consent

Discussion

Action

CONTACT PERSON: **Keith R. Ledford, Jr. P.E.**

DEPT.: **Technical Support**

ITEM: **Beachwalk by Manasota Key Amenity Center Utility Easement Acceptance.**

PURPOSE / JUSTIFICATION: **This utility easement is for water and sewer infrastructure that is being turned over to the District that is located outside the platted ROW. The easement has been reviewed and found to be acceptable.**

FISCAL IMPACT:

Budget Resolution Required: yes X no

Funds in Account(s):

Amount Budgeted: \$

Encumbered: \$

YTD Actual: \$

Expenditure Required: \$

Remaining Budget: \$

MOTION: **To accept the Beachwalk by Manasota Key Utility Easement as written and recorded in Sarasota County.**

Prepared By: **Teresa Herzog**

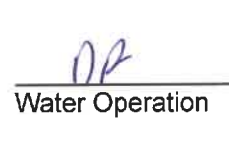
Date: **March 31, 2023**

Approvals:


Administrator


Finance


Technical Support


Water Operation


Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Beachwalk by Manasota Key Utility Easement as recorded in Sarasota County.**

UTILITY EASEMENT

THIS INDENTURE, made this 10th day of March, 2023 by and between Pulte Home Company, LLC (hereinafter referred to as "Grantor") whose mailing address is 24311 Walden Center Drive, Suite 300, Bonita Springs, FL 34134, and the ENGLEWOOD WATER DISTRICT (hereinafter referred to as "Grantee"), an independent special district of the State of Florida, having its principal place of business at 201 Selma Avenue, Englewood, Sarasota County, Florida:

WITNESSETH, that the said Grantor, for valuable consideration, does hereby grant, convey, assign, and transfer to Grantee, its successors and assigns, a Utility Easement to allow for the provision of a water system, wastewater system and/or a wastewater reuse system ("Utility System") over, under, and across the land more particularly described as:

SEE EXHIBIT "A"

It is the express intent that this Easement grants the right to enter upon the said land at any time to install, maintain and repair a water system, a wastewater system and/or a wastewater reuse system, as said terms are defined in the Enabling Act creating the Englewood Water District, as said Act may be amended from time to time; together with the right of constructing, installing, maintaining, operating, repairing and replacing water distribution system facilities and sewerage collection system facilities. This Utility Easement will permit the installation of the Utility System, and related infrastructure, above and below ground; together with the right and privilege to reconstruct, improve, add to, enlarge, and remove such facilities and equipment; in, over and upon the Utility Easement. This Utility Easement is intended to be broadly construed in favor of Grantee so as to fully allow Grantee to provide it's Utility System; together with the rights, easements, privileges, and appurtenances, in or to said land, which may be required for the full enjoyment of the rights herein granted. Grantee is expressly granted the right to prohibit any use of said easement area that restricts, impairs, or interferes with Grantee's use of said easement, without Grantee's written approval.

By accepting this instrument, Grantee shall not obligate itself to improve or maintain the above-described easement area.

IN WITNESS WHEREOF, Grantor has hereunto set its hand and seal to this instrument this 10th day of MARCH, 2023.

Witnesses

[Signature]

(Please Print: STEVE PLATKE)

By: [Signature]

Title: V.P. OF LAND ACQUISITION

(Please Print: [Signature])

COUNTY OF: SARASOTA
STATE OF: FLORIDA

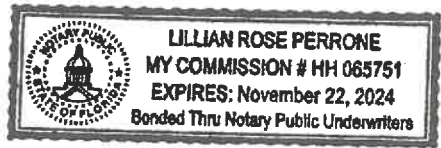
The forgoing instrument was acknowledged before me this 10th day of MARCH, 2023, by MICHAEL WOOLEY as V.P. OF LAND ACQ. who is personally known to me; or has produced _____ as identification. (Type of identification)

[Signature]

Signature of Notary

PREPARED BY & RETURN TO
✓ ENGLEWOOD WATER DISTRICT
201 SELMA AVENUE, ENGLEWOOD FL 34223

RECORDED IN OFFICIAL RECORDS
INSTRUMENT # 2023048017 5 PG(S)
March 27, 2023 12:16:55 PM
KAREN E. RUSHING
CLERK OF THE CIRCUIT COURT
SARASOTA COUNTY, FL



Doc Stamp-Deed: \$0.70



Description Sketch

(Not A Survey)

DESCRIPTION: A portion of TRACT F, BEACHWALK BY MANASOTA KEY PHASES 1C-1D, according to the plat thereof, as recorded in Plat Book 55, Pages 238 through 248, of the Public Records of Sarasota County, Florida; lying in Section 11, Township 40 South, Range 19 East, Sarasota County, Florida, and being more particularly described as follows:

AREA 1

COMMENCE at the Northwest corner of said TRACT "F", run thence along the Northerly boundary thereof the following two (2) courses: 1) S.89°57'55"E, a distance of 182.65 feet; 2) Easterly, 78.33 feet along the arc of a tangent curve to the right having a radius of 475.00 feet and a central angle of 09°26'53" (chord bearing S.85°14'29"E, 78.24 feet) to the **POINT OF BEGINNING**; thence continue along said Northerly boundary, Easterly, 16.28 feet along the arc of a non-tangent curve to the right having a radius of 475.00 feet and a central angle of 01°57'48" (chord bearing S.79°32'09"E, 16.27 feet); thence S.00°04'46"E, a distance of 28.02 feet; thence S.89°55'14"W, a distance of 16.00 feet; thence N.00°04'46"W, a distance of 31.00 feet to the **POINT OF BEGINNING**. Containing 473 square feet, more or less

TOGETHER WITH

AREA 2

COMMENCE at the Northwest corner of said TRACT "F", run thence along the Westerly boundary thereof the following four (4) courses: 1) S.00°02'05"W, a distance of 125.27 feet; 2) S.16°48'29"W, a distance of 31.36 feet; 3) Southerly, 23.75 feet along the arc of a non-tangent curve to the right having a radius of 50.00 feet and a central angle of 27°13'06" (chord bearing S.15°58'15"E, 23.53 feet); 4) S.02°21'42"E, a distance of 307.96 feet; thence N.87°38'18"E, a distance of 295.91 feet to the **POINT OF BEGINNING**; thence S.81°56'17"E, a distance of 59.78 feet; thence N.07°44'22"E, a distance of 26.53 feet; thence S.82°04'28"E, a distance of 93.74 feet; thence S.70°37'44"E, a distance of 69.77 feet; thence S.19°22'16"W, a distance of 33.72 feet; thence N.81°56'17"W, a distance of 215.17 feet; thence N.08°03'43"E, a distance of 20.00 feet to the **POINT OF BEGINNING**.

LESS AND EXCEPT

COMMENCE at the Northwest corner of said TRACT "F", run thence along the Westerly boundary thereof the following four (4) courses: 1) S.00°02'05"W, a distance of 125.27 feet; 2) S.16°48'29"W, a distance of 31.36 feet; 3) Southerly, 23.75 feet along the arc of a non-tangent curve to the right having a radius of 50.00 feet and a central angle of 27°13'06" (chord bearing S.15°58'15"E, 23.53 feet); 4) S.02°21'42"E, a distance of 307.96 feet; thence N.87°38'18"E, a distance of 295.91 feet, thence continue S.81°56'17"E, a distance of 79.78 feet, to the **POINT OF BEGINNING**; thence S.07°44'22"W, a distance of 6.57 feet; thence N.82°04'28"W, a distance of 71.67 feet; thence N.70°37'44"W, a distance of 34.39 feet; thence S.81°56'17"E, a distance of 105.36 feet to the **POINT OF BEGINNING**.


Containing 7,592 square feet, more or less.

(CONTINUED ON SHEET NO.2)

SURVEYOR'S NOTES:

- Bearings shown hereon are based on the Westerly boundary of TRACT "F", BEACHWALK BY MANASOTA KEY PHASES 1C-1D, according to the plat thereof, as recorded in Plat Book 55, Pages 238 through 248, of the Public Records of Sarasota County, Florida, having a Grid bearing of S.02°21'42"E. The Grid Bearings as shown hereon refer to the State Plane Coordinate System, North American Horizontal Datum of 1983 (NAD 83-2011 Adjustment) for the West Zone of Florida

SEE SHEET NO. 2 FOR CONTINUED DESCRIPTION
 SEE SHEET NO. 3 FOR SKETCH
 SEE SHEET NO. 4 FOR LINE AND CURVE TABLES

PROJECT: Villages of Manasota Beach		Prepared For: PULTE HOMES	
PHASE: Utility Easements Description Sketch			
DRAWN: JCM	DATE: 09/05/22	CHECKED BY: MHC	
REVISIONS			
DATE	DESCRIPTION	DRAWN BY	
10/12/22	Added Additional Easement Area	JCM	
David W. Maxwell FLORIDA PROFESSIONAL SURVEYOR & MAPPER NO. LS7311		213 Hobbs Street Tampa, Florida 33619 Phone: (813) 248-8888 Licensed Business No.: LB 7768  GeoPoint Surveying, Inc.	
FILE PATH: P:\VILLAGES OF MANASOTA BEACH\DESCRIPTION\VILLAGES-OF-MANASOTA-UTILITY-EASE-DS.DWG LAST SAVED BY: JORDANM			
			01 of 04

Description Sketch

(Not A Survey)

(CONTINUED)

TOGETHER WITH

AREA 3

COMMENCE at the Southwest corner of said TRACT "F", run thence along the Westerly boundary thereof, N.00°42'32"W, a distance of 26.54 feet; thence N.89°17'28"E, a distance of 16.79 feet to the **POINT OF BEGINNING**; thence N.90°00'00"E, a distance of 10.43 feet; thence N.00°00'00"E, a distance of 6.94 feet; thence S.90°00'00"E, a distance of 10.00 feet; thence S.00°00'00"W, a distance of 16.94 feet; thence N.90°00'00"W, a distance of 10.53 feet; thence N.00°00'11"W, a distance of 3.34 feet; thence S.89°48'50"W, a distance of 9.89 feet; thence N.00°00'00"W, a distance of 6.70 feet to the **POINT OF BEGINNING**. Containing 241 square feet, more or less.

TOGETHER WITH

AREA 4

COMMENCE at the Southwest corner of said TRACT "F", run thence along the Westerly boundary thereof, N.00°42'32"W, a distance of 37.36 feet; thence N.89°17'28"E, a distance of 76.13 feet to the **POINT OF BEGINNING**; thence N.89°48'50"E, a distance of 10.00 feet; thence S.00°11'10"E, a distance of 28.05 feet; thence S.89°48'50"W, a distance of 10.00 feet; thence N.00°11'10"W, a distance of 28.05 feet to the **POINT OF BEGINNING**. Containing 281 square feet, more or less.

TOGETHER WITH

AREA 5

COMMENCE at the Southwest corner of said TRACT "F", run thence along the Easterly boundary thereof the following three (3) courses: 1) N.89°48'50"E, a distance of 134.63 feet; 2) Northeasterly, 338.10 feet along the arc of a tangent curve to the left having a radius of 275.00 feet and a central angle of 70°26'34" (chord bearing N.54°35'33"E, 317.21 feet); 3) N.19°22'16"E, a distance of 97.70 feet to the **POINT OF BEGINNING**; thence N.70°37'44"W, a distance of 20.19 feet; thence N.19°22'16"E, a distance of 10.00 feet; thence S.70°37'44"E, a distance of 20.19 feet; thence S.19°22'16"W, a distance of 10.00 feet to the **POINT OF BEGINNING**. Containing 202 square feet, more or less.

NOTE:

SEE SHEET NO. 1 FOR DESCRIPTION & SURVEYOR'S NOTES

SEE SHEET NO. 3 FOR SKETCH

SEE SHEET NO. 4 FOR LINE AND CURVE TABLES

213 Hobbs Street
Tampa, Florida 33619
Phone: (813) 248-8888
Licensed Business No.: LB 7768

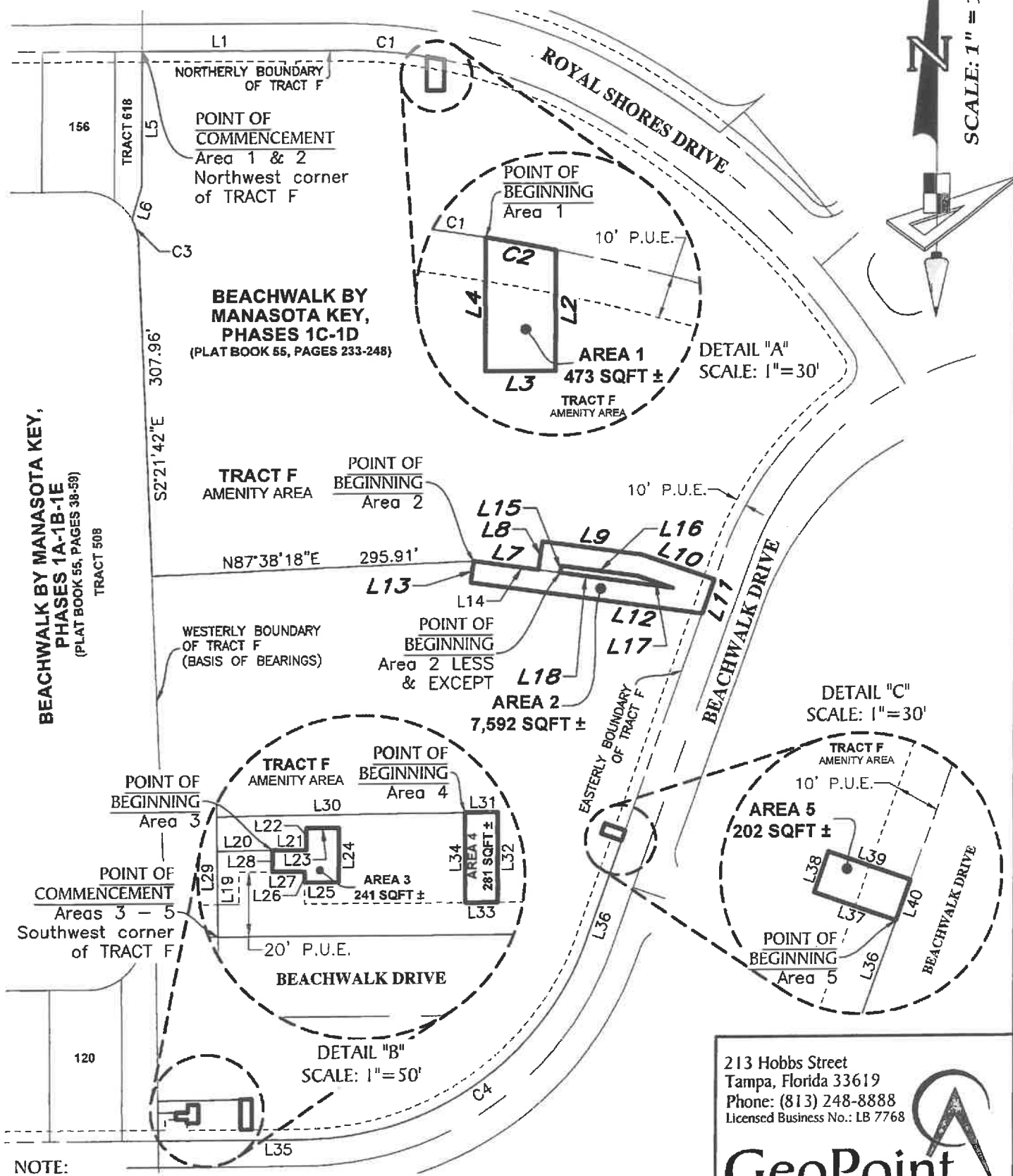


GeoPoint
Surveying, Inc.

Description Sketch

(Not A Survey)

SCALE: 1" = 120'



**BEACHWALK BY MANASOTA KEY,
 PHASES 1A-1B-1E**
 (PLAT BOOK 55, PAGES 38-59)
 TRACT 508

NOTE:
 SEE SHEET NO. 1-2 FOR DESCRIPTION & SURVEYOR'S NOTES
 SEE SHEET NO. 4 FOR LINE AND CURVE TABLES

213 Hobbs Street
 Tampa, Florida 33619
 Phone: (813) 248-8888
 Licensed Business No.: LB 7768

GeoPoint
 Surveying, Inc.

Description Sketch

(Not A Survey)

LINE DATA TABLE		
NO.	BEARING	LENGTH
L1	S 89°57'55" E	182.65'
L2	S 00°04'46" E	28.02'
L3	S 89°55'14" W	16.00'
L4	N 00°04'46" W	31.00'
L5	S 00°02'05" W	125.27'
L6	S 16°48'29" W	31.36'
L7	S 81°56'17" E	59.78'
L8	N 07°44'22" E	26.53'
L9	S 82°04'28" E	93.74'
L10	S 70°37'44" E	69.77'
L11	S 19°22'16" W	33.72'
L12	N 81°56'17" W	215.17'
L13	N 08°03'43" E	20.00'
L14	S 81°56'17" E	79.78'
L15	N 07°44'22" E	6.57'
L16	S 82°04'28" E	71.67'
L17	S 70°37'44" E	34.39'
L18	N 81°56'17" W	105.36'
L19	N 00°42'32" W	26.54'
L20	N 89°17'28" E	16.79'

LINE DATA TABLE		
NO.	BEARING	LENGTH
L21	N 90°00'00" E	10.43'
L22	N 00°00'00" E	6.94'
L23	N 90°00'00" E	10.00'
L24	S 00°00'00" E	16.94'
L25	N 90°00'00" W	10.53'
L26	N 00°00'11" W	3.34'
L27	S 89°48'50" W	9.89'
L28	N 00°00'00" E	6.70'
L29	N 00°42'32" W	37.36'
L30	N 89°17'28" E	76.13'
L31	N 89°48'50" E	10.00'
L32	S 00°11'10" E	28.05'
L33	S 89°48'50" W	10.00'
L34	N 00°11'10" W	28.05'
L35	N 89°48'50" E	134.63'
L36	N 19°22'16" E	97.70'
L37	N 70°37'44" W	20.19'
L38	N 19°22'16" E	10.00'
L39	S 70°37'44" E	20.19'
L40	S 19°22'16" W	10.00'

CURVE DATA TABLE					
NO.	RADIUS	DELTA	ARC	CHORD	BEARING
C1	475.00'	9°26'53"	78.33'	78.24'	S 85°14'29" E
C1	475.00'	9°26'53"	78.33'	78.24'	S 85°14'29" E
C2	475.00'	1°57'48"	16.28'	16.27'	S 79°32'09" E
C3	50.00'	27°13'06"	23.75'	23.53'	S 15°58'15" E
C4	275.00'	70°26'34"	338.10'	317.21'	N 54°35'33" E

NOTE:
 SEE SHEET NO. 1-2 FOR DESCRIPTION & SURVEYOR'S NOTES
 SEE SHEET NO. 3 FOR SKETCH

213 Hobbs Street
 Tampa, Florida 33619
 Phone: (813) 248-8888
 Licensed Business No.: LB 7768



GeoPoint

Surveying, Inc.

BOARD AGENDA ITEM SUMMARY 6e

MEETING DATE: April 13, 2023

SUBJECT: San Casa Multi-Family Utility Easement Acceptance

CATEGORY: X Consent

Discussion

Action

CONTACT PERSON: **Keith R. Ledford, Jr. P.E.**

DEPT.: **Technical Support**

ITEM: **San Casa Multi-Family Utility Easement Acceptance.**

PURPOSE / JUSTIFICATION: **This utility easement is for water and sewer infrastructure that is being turned over to the District that is located outside the platted ROW. The easement has been reviewed and found to be acceptable.**

FISCAL IMPACT:

Budget Resolution Required: yes X no

Funds in Account(s):

Amount Budgeted: \$

Encumbered: \$

YTD Actual: \$

Expenditure Required: \$

Remaining Budget: \$

MOTION: **To accept the San Casa Multi-Family Utility Easement as written and recorded in Charlotte County.**

Prepared By: **Teresa Herzog**

Date: **March 31, 2023**

Approvals:



Administrator



Finance



Technical Support



Water Operation



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **San Casa Multi-Family Utility Easement as recorded in Charlotte County.**

EASEMENT DEED

THIS INDENTURE, made this 3 day of February, 2023 by and between OZ Fund San casa / Phil Kessel hereinafter referred to as ("Grantor") whose mailing address is P.O. Box 629 Florida, State of Florida, and the ENGLEWOOD WATER DISTRICT (hereinafter referred to as ("Grantee")), an independent Special District and body corporate, having its principal place of business at 201 Selma Avenue, Englewood, Sarasota, Florida:

WITNESSETH, that the said Grantor, for valuable consideration, does hereby grant, convey, assign, and transfer to Grantee, its successors and assigns, a Utility Easement to allow for the provision of a water system, wastewater system and/or a wastewater reuse system ("Utility System") over, under, and across the land more particularly described as:

EXHIBIT "A"

It is the express intent that this Easement grants the right to enter upon the said land at any time to install, maintain and repair a water system, a wastewater system and/or a wastewater reuse system, as said terms are defined in the Enabling Act creating the Englewood Water District, as said Act may be amended from time to time; together with the right to install related infrastructure; and the right to excavate and refill ditches and trenches, or add fill thereto; and the right to remove trees, bushes, undergrowth, and other obstructions interfering with the location, construction, use and maintenance of said Utility System. This Utility Easement will permit the installation of the Utility System, and related infrastructure, above and below ground; together with the right and privilege to install fencing, landscaping and other improvements, as needed, in the sole discretion of Grantee, to fully utilize this Utility Easement. This Utility Easement is intended to be broadly construed in favor of Grantee so as to fully allow Grantee to provide its Utility System; together with the rights, easements, privileges, and appurtenances, in or to said land, which may be required for the full enjoyment of the rights herein granted. Grantee is expressly granted the right to prohibit any use of said easement area that restricts, impairs, or interferes with Grantee's use of said easement, without Grantee's written approval.

By accepting this instrument, Grantee shall not obligate itself to improve or maintain the above-described easement.

IN WITNESS WHEREOF, Grantor has hereunto set its hand and seal to this instrument this 3 day of February, 2023.

Witnesses

[Signature]
(Please Print: Mike Manger)
[Signature]
(Please Print: Greg Stevens)

By: [Signature]
Philip Kessel

Witnesses

(Please Print: _____)

(Please Print: _____)

By: _____

COUNTY OF: Charlotte

STATE OF: Florida

The forgoing instrument was acknowledge before me this 3 day of February, 2023, by Phillip Kessel who are personally known to me; or has produced _____ as identification.
(Type of identification)

PREPARED BY & RETURN TO
ENGLEWOOD WATER DISTRICT
201 SELMA AVENUE, ENGLEWOOD, FL 34223

[Signature]
Signature of Notary

ROGER D. EATON, CHARLOTTE COUNTY CLERK OF
CIRCUIT COURT
PAGE: 2
INSTR #: 3217856 Doc Type: EAS
Recorded: 02/10/2023 at 11:53 AM
Rec. Fee: RECORDING \$18.50 DOCTAX PD \$0.70



LEGEND

P.O.C. = POINT OF COMMENCEMENT
 P.O.B. = POINT OF BEGINNING
 O.R.B. = OFFICIAL RECORDS BOOK
 P.I.D. = PROPERTY IDENTIFICATION
 L.B. = LICENSED BUSINESS NUMBER
 B.B. = BEARING BASIS
 N.T.S. = NOT TO SCALE
 NO. = NUMBER
 SQ. FT. = SQUARE FEET
 ± = MORE OR LESS
 R/W = RIGHT OF WAY

SKETCH & DESCRIPTION OF:

**A UTILITY EASEMENT,
 LYING AND BEING IN SECTION 16, TOWNSHIP 41
 SOUTH, RANGE 20 EAST,
 CHARLOTTE COUNTY, FLORIDA**

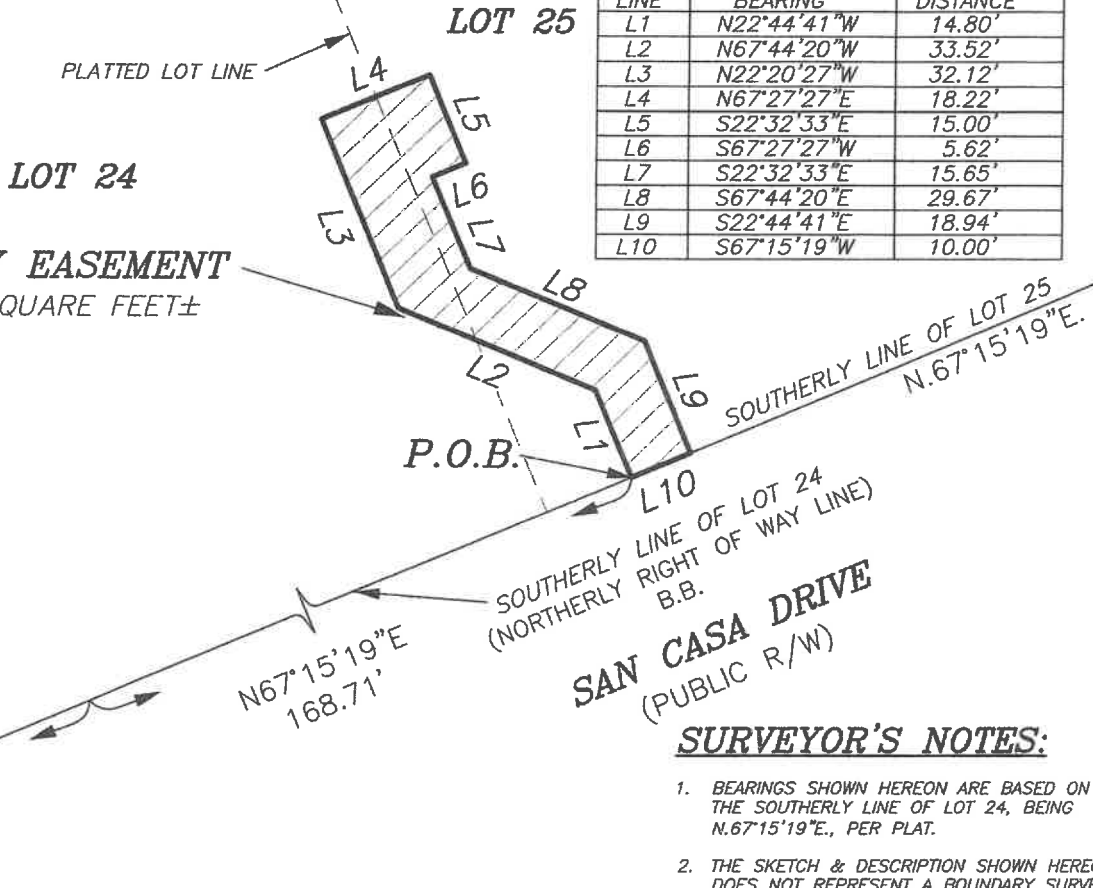


CASA DE MEADOWS
 PLAT BOOK 16, PAGES 17A & 17B
 #7171 SAN CASA DRIVE
 P.I.D. #412016126001
 LANDS DESCRIBED IN
 O.R.B. 4494, PAGE 1467

**"NOT A SURVEY"
 NOT TO SCALE**

LINE TABLE:

LINE	BEARING	DISTANCE
L1	N22°44'41"W	14.80'
L2	N67°44'20"W	33.52'
L3	N22°20'27"W	32.12'
L4	N67°27'27"E	18.22'
L5	S22°32'33"E	15.00'
L6	S67°27'27"W	5.62'
L7	S22°32'33"E	15.65'
L8	S67°44'20"E	29.67'
L9	S22°44'41"E	18.94'
L10	S67°15'19"W	10.00'



UTILITY EASEMENT
 966.2 SQUARE FEET±

P.O.C.
 S.W. CORNER
 LOT 24

SAN CASA DRIVE
 (PUBLIC R/W)

SURVEYOR'S NOTES:

1. BEARINGS SHOWN HEREON ARE BASED ON THE SOUTHERLY LINE OF LOT 24, BEING N.67°15'19"E., PER PLAT.
2. THE SKETCH & DESCRIPTION SHOWN HEREON DOES NOT REPRESENT A BOUNDARY SURVEY.

DESCRIPTION:

A UTILITY EASEMENT, LYING OVER, UNDER AND ACROSS A PORTION OF LOTS 24 AND 25, CASA DE MEADOWS, ACCORDING TO THE PLAT THEREOF, RECORDED IN PLAT BOOK 16, PAGES 17A AND 17B, PUBLIC RECORDS OF CHARLOTTE COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHWEST CORNER OF SAID LOT 24, THENCE ON THE SOUTHERLY LINE OF SAID LOT 24, ALSO BEING THE NORTHERLY RIGHT OF WAY LINE OF SAN CASA DRIVE (PUBLIC RIGHT OF WAY), N.70°07'04"E., 68.69 FEET; THENCE CONTINUE ON SAID SOUTHERLY LINE, N.67°15'19"E., 168.71 FEET, FOR A POINT OF BEGINNING; THENCE LEAVING SAID SOUTHERLY LINE, N.22°44'41"W., 14.80 FEET; THENCE N.67°44'20"W., 33.52 FEET; THENCE N.22°20'27"W., 32.12 FEET; THENCE N.67°27'27"E., 18.22 FEET; THENCE S.22°32'33"E., 15.00 FEET; THENCE S.67°27'27"W., 5.62 FEET; THENCE S.22°32'33"E., 15.65 FEET; THENCE S.67°44'20"E., 29.67 FEET; THENCE S.22°44'41"E., 18.94 FEET, TO THE SOUTHERLY LINE OF SAID LOT 25, ALSO BEING THE NORTHERLY RIGHT OF WAY LINE OF SAID SAN CASA DRIVE; THENCE ON SAID SOUTHERLY LINE, S.67°15'19"W., 10.00 FEET, TO THE POINT OF BEGINNING, CONTAINING 966.2 SQUARE FEET, MORE OR LESS.

SUBJECT TO EASEMENTS OR RESTRICTIONS OF RECORD.

BENNETT-PANFIL, INC.

SURVEYING
 742 SHAMROCK BLVD.,
 VENICE, FL 34293
 (941) 497-1290
 FAX (941) 497-6186
 www.bpisurvey.com
 LICENSED BUSINESS NO. 6639

FILE NO. :	19-06-03	
DRAWN BY:	B.G.R.	DATE: 1/31/2023
CHECKED BY:	E.B.B./D.J.P.	DATE: 1/31/2023
PARCEL IDENTIFICATION #:	412016126001	
EASEMENT CONTAINS:	966.2 SQ. FT.±	
REVISIONS:	BY	DATE
DESCRIPTION	B.G.R.	2/08/23
REVISED		

THIS DOCUMENT WAS PREPARED IN ACCORDANCE WITH THE "STANDARDS OF PRACTICE FOR SURVEYS" SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS & MAPPERS IN CHAPTER 5J-17, FLORIDA ADMINISTRATIVE CODE, PURSUANT TO SECTION 472.027, FLORIDA STATUTES, AND IS NOT INTENDED TO MEET ANY OTHER MUNICIPAL OR NATIONAL STANDARD OR REQUIREMENT UNLESS NOTED.

B. GREGORY RIETH FLORIDA SURVEYOR & MAPPER REG'N #5228

PRINTED COPIES OF THIS DOCUMENT ARE NOT VALID WITHOUT THE ORIGINAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER. ELECTRONIC COPIES OF THIS DOCUMENT ARE ONLY VALID IF THE DIGITAL SIGNATURE AND DATE HAVE BEEN VERIFIED.

C:\Users\GREG\Documents\DRAWINGS\19\190603\19-06-03 EASE

BOARD AGENDA ITEM SUMMARY

7b

MEETING DATE: **April 13, 2023**

SUBJECT: **Annual Audit of the Financial Statements**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Lisa Hawkins**

DEPT.: **Finance**

ITEMS: **Audited Financial Statements as of and for years ended September 30, 2022 and 2021.**

PURPOSE / JUSTIFICATION: **In accordance with Section 10 of the Enabling Act an annual audit of the District's financial practices is performed.**

MOTION: **To accept as presented, the Audited Financial Statements as of and for the years ended September 30, 2022 and 2021 and the Auditor's Discussion and Analysis dated September 30, 2022, in accordance with Section 10 of the Enabling Act.**


Prepared By: **Teresa Herzog**

Date: **March 15, 2023**

Approvals:



Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachments: **None, Audited Financial Statements as of and for years ended September 30, 2022 and 2021 and the Auditor's Discussion and Analysis dated September 30, 2022 were distributed electronically with hard copies delivered at the March 2, 2023 meeting.**

ACTION TAKEN BY BOARD: _____ Denied _____ Approved / Resolution No: _____

Attachment: **Memo to Chair dated March 17, 2023**
Industrial Painting Service Quote
Consolidated Water Solutions Modification 1



Memo

To: Taylor Meals, Englewood Water District Chair *TCM*

From: Ray Burroughs, Englewood Water District Administrator

Date: March 17, 2023

Re: Notice of Emergency Procurement

This notice of emergency procurement is a two-part request.

The elevated tank was inspected after Hurricane Ian because there were concerns of its integrity. The tank suffered damage to the structural wind rods requiring a handful of them to be removed. Upon further inspection, it was recommended that the wind rods and turn buckles be replaced before the start of Hurricane season 2023 (June 1st). If the Chair approves this emergency procurement, a purchase order will be issued to Industrial Painting Service to replace all 32 wind rods on the tank. Repairs can be completed in approximately 4 weeks. The required repairs will cost approximately \$75,000 which is above my \$35,000 authority.

Train C at that RO Plant has been out of service for approximately one year while repairs were made to the high-pressure pump. Once placed back into service, staff discovered additional issues to the train causing it to make non-spec water. Staff believe the issue is due to membrane fouling from sitting idle for approximately one year. One of the membranes has been sent out for autopsy to confirm but staff believes it would be in the best interest of the District to purchase replacement membranes for this train. Should the autopsy determine that the membranes are still viable, they can be stored until needed for another train. RFB 2022-130 Membrane Element for Reverse Osmosis Plant was competitively bid in April 2022 and was awarded to Consolidated Water Solutions. With acceptance of Modification 1 of this bid, the supplier has agreed to hold the price at the original 2022 bid price of \$448.00 per unit of the membrane element, with a freight charge of \$1,307.04 for the 96 units to be purchased. The total amount for this requisition is \$44,315.04. This purchase is above my \$35,000 authority.

Thank you,

RBS
Ray Burroughs, Administrator

Industrial Painting Service

11286 185th pl

Live Oak FL 32060

Englewood Water

Proposal

Cut down old 1 ¼ wind rods and turn buckles.

Install 32 new 1 ¾ wind rods with new turn buckles.

Cost \$75,000.00



Modification 1

to RFB 2022-130 Membrane Element for Reverse Osmosis Plant

RFB 2022-130 was competitively bid out and awarded to **Consolidated Water Solutions** for being the lowest, responsible bidder on **April 21, 2022** for the purchase of Hydranautics CPAS-LD membrane elements.

Per the terms of the solicitation package, the District is requesting for an extension of the agreement until **April 20, 2023**.

The bid pricing of **\$448.00** per unit will be honored, with the allowance of an additional freight charge of **\$1307.04** for a further 96 units of the membrane element.

The total cost of the requisition is **\$44,315.04**.

The vendor agrees to deliver the complete order within 4 days of the receipt of a purchase order from the District.

All other terms and conditions of the agreement will remain in full force and effect.

For the DISTRICT

For CONSOLIDATED WATER SOLUTIONS

A handwritten signature in blue ink, appearing to be "R/B", written over a horizontal line.

Ray Burroughs, Administrator

A handwritten signature in blue ink, appearing to be "Christina Sandoval", written over a horizontal line.

Christina Sandoval, Account Specialist

Date: 3/21/23

Date: 3/16/2023



Quotation Memorandum

QUOTATION

Confidential

April 19th, 2022

TO: Englewood Water District

201 Selma Avenue
Englewood, FLORIDA 34223
(941) 474-3217
Bee Ling Wheaton
bwheaton@englewoodwater.com

FROM: Lisa Hughes

Consolidated Water Solutions

10100 "J" Street
Omaha, NE 68127
lisa@consolidatedh2o.com

RE: RFB 2022-130 Membrane Element for Reverse Osmosis Plant

We are pleased to submit our response to RFB2022-130. Our numbers quoted, in single price per unit and total price for 96 units, are in US Dollars and include the cost of delivery to Englewood, Florida 34223.

Thank you for this opportunity to participate in this request.

Warm Regards,

A handwritten signature in cursive script that reads "Lisa Hughes".

Lisa Hughes
Account Representative

Consolidated Water Solutions
Phone: 402.697.7800 x 117
Fax: 402.697.7828
Email: lisa@consolidatedh2o.com

10100 J Street * Omaha, NE 68127 * 800-852-1150 * Fax 402-697-7828

BID FORM

ITEM	UNIT OF MEASURE	EST. QUANTITY	UNIT PRICE (\$)	EXTENDED PRICE (\$)
Hydranautics, CPAS-LD	1 unit	96	\$448.00 <i>ea</i>	\$43,008.00

DELIVERED

TOTAL DELIVERED PRICE

Lead Time (No More than 12 weeks) 10 weeks ARO

Forty Three Thousand Eight Dollars and ^{No/100} Dollars
 (Total bid written in words)

Name of Bidder's Company CONSOLIDATED WATER SOLUTIONS, INC

Signature of Authorized Personnel *Lisa Hughes*

Print Name LISA HUGHES

Title SALES REPRESENTATIVE

Date Submitted APRIL 19, 2022

ATTACHMENT 1



Membrane Element

**CPA6-LD
(Low Fouling Technology)**

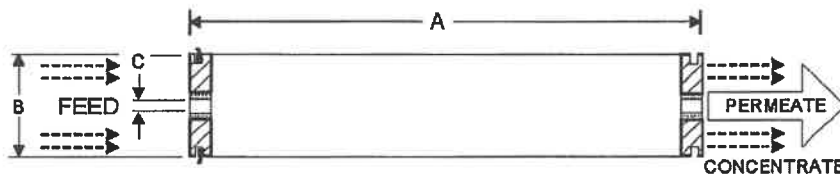
Performance:	Permeate Flow:	11,000 gpd (41.6 m ³ /d)
	Salt Rejection:	99.7% (99.6% minimum)
Type	Configuration:	Low Fouling Spiral Wound
	Membrane Polymer:	Composite Polyamide
	Membrane Active Area:	400 ft ² (37.1m ²)
	Feed Spacer:	34 mil (0.864 mm)
Application Data*	Maximum Applied Pressure:	600 psig (4.14 MPa)
	Maximum Chlorine Concentration:	< 0.1 PPM
	Maximum Operating Temperature:	113 °F (45 °C)
	pH Range, Continuous (Cleaning):	2-11 (1-13)*
	Maximum Feedwater Turbidity:	1.0 NTU
	Maximum Feedwater SDI (15 mins):	5.0
	Maximum Feed Flow:	75 GPM (17.0 m ³ /h)
	Minimum Ratio of Concentrate to Permeate Flow for any Element:	5:1
Maximum Pressure Drop for Each Element:	15 psi	

* The limitations shown here are for general use. For specific projects, operating at more conservative values may ensure the best performance and longest life of the membrane. See Hydranautics Technical Bulletins for more detail on operation limits, cleaning pH, and cleaning temperatures.

Test Conditions

The stated performance is initial (data taken after 30 minutes of operation), based on the following conditions:

- 1500 PPM NaCl solution
- 225 psi (1.55 MPa) Applied Pressure
- 77 °F (25 °C) Operating Temperature
- 15% Permeate Recovery
- 6.5 - 7.0 pH Range



A, inches (mm)	B, inches (mm)	C, inches (mm)	Weight, lbs. (kg)
40.0 (1016)	7.89 (200)	1.125 (28.6)	33 (15)

Notice: Permeate flow for individual elements may vary ±15 percent. Membrane active area may vary ±4%. Element weight may vary. All membrane elements are supplied with a brine seal, interconnector, and o-rings. Elements are enclosed in a sealed polyethylene bag containing less than 1.0% sodium meta-bisulfite solution, and then packaged in a cardboard box.

Hydranautics believes the information and data contained herein to be accurate and useful. The information and data are offered in good faith, but without guarantee, as conditions and methods of use of our products are beyond our control. Hydranautics assumes no liability for results obtained or damages incurred through the application of the presented information and data. It is the user's responsibility to determine the appropriateness of Hydranautics' products for the user's specific end uses. 3/17/16

Hydranautics Corporate: 401 Jones Road, Oceanside, CA 92058
1-800-CPA-PURE Phone: 760-901-2500 Fax: 760-901-2578 info@Hydranautics.com

BID CHECKLIST

The undersigned, as Bidder declares that he/she has read the Bid Documents comprising of Request for Bids, Instructions to Bidders, Insurance Requirements, Technical Specifications, and other related documents included in this bid package for **RFB 2022-130 Membrane Element for Reverse Osmosis Plant**, and agrees to provide services as specified in the Bid Documents, in accordance to the price submitted in the Bid Form.

The Bid Documents, as listed above, are incorporated into the Bid Form and shall be defined as contract documents.

A) SUBMITTED DOCUMENTATION

Please indicate below, signed and completed documentation that have been included with your bid:

- Bid Form
- References List
- Conflict of Interest Form
- Non-Collusive Affidavit
- Drug Free Workplace Form
- Public Entity Crime Information Form
- Statement of Organization Form
(Bidder must submit proof that the company is authorized to conduct business in the State of Florida, and currently has an active status. Bidder shall submit Registration Certificate from the Florida Department of State, Division of Corporations, establishing you company as eligible to conduct business in the State of Florida. Please refer to www.sunbiz.org for more information. For companies registered outside of Florida, bidder must also submit proof that their firm name is registered with their state or origin.)
- MSDS Sheet

B) ADDENDUM ACKNOWLEDGMENT (IF APPLICABLE)

The undersigned acknowledges receipt of the following addenda, and the cost, if any, of such revisions has been incorporated into the Bid total.

Addendum No. 1 Dated 4/14/22 Addendum No. _____ Dated _____
Addendum No. _____ Dated _____ Addendum No. _____ Dated _____

C) INSURANCE REQUIREMENTS

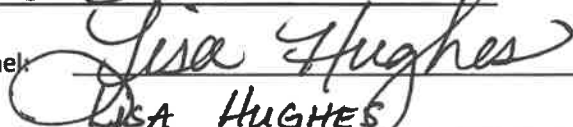
The Bidder certifies that he/she has reviewed and is able to meet all the insurance requirements, and if awarded the Contract, will provide insurance certificate(s) to the District, before commencement of any work or within 10 days of Contract award, whichever is earlier.

D) REVIEW FOR ACCURACY

The Bidder also acknowledges that all prices have been reviewed for accuracy, all price corrections initialed, all price extensions and totals have been thoroughly examined. By signing this Bid Form, the Bidder guarantees that he/she will not withdraw the submitted bid for a period of 90 days after the scheduled time for bid opening.

E) DECLARATION OF EXEMPTION FROM PUBLIC RECORD

In accordance with Florida Statutes, Section 119.071(1)(b)2: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from public record until such a time as the District provides notice of an intended decision or until 30 days after opening the bids, whichever is earlier. Bid results will be posted on DemandStar, as well as on the District website. No information regarding the submittal will be divulged over the phone.

Name of Bidder's Company: CONSOLIDATED WATER SOLUTIONS, INC.
Mailing Address: P.O. BOX 24922 (68124)
Physical Address: 10100 "J" STREET
City & State: OMAHA, NEBRASKA Zip: 68127
Telephone: 402-697-7800 Fax: 402-697-7828
E-mail: lisa@consolidatedw2o.com
Signature of Authorized Personnel: 
Print Name: LISA HUGHES
Title: SALES REPRESENTATIVE
Date: 4/19/22

PLEASE RETURN FORM IF SUBMITTING A BID.

REFERENCES/CLIENT LISTING: Provide three (3) satisfactory references within the past five (5) years of similar complexity, nature, and size of this project.

1. Company/Entity Name: CITY of HUTCHINSON

Address: P.O. Box 1567

City: HUTCHINSON State KANSAS Zip Code 67504

Name of Contact Person: JOEL DAVENPORT Title:

Telephone# 620/694-1765 Fax: E-Mail: joel.davenport@hutchgov.com

Contract Period: n/a

Type of Service/Material Supplied: RO MEMBRANES

Governmental or Private: Dollar Value of Contract \$ n/a

2. Company/Entity Name: DES MOINES WATER WORKS

Address: 2201 GEORGE FLAGG PKWY.

City: DES MOINES State IOWA Zip Code 50321

Name of Contact Person: JULIA JOHNSTON Title:

Telephone# 515/283-8724 Fax: E-Mail: johnston@dmww.com

Contract Period: n/a

Type of Service/Material Supplied: RO MEMBRANES

Governmental or Private: Dollar Value of Contract \$ n/a

3. Company/Entity Name: COUNCIL BLUFFS WATER WORKS

Address: P.O. Box 309

City: COUNCIL BLUFFS State IOWA Zip Code 51502

Name of Contact Person: TIM PARKER Title:

Telephone# 712/328-1006 x 1020 Fax: E-Mail: tparker@cbwaterworks.com

Contract Period: n/a

Type of Service/Material Supplied: RO MEMBRANES

Governmental or Private: Dollar Value of Contract \$ n/a

COMPANY NAME: CONSOLIDATED WATER SOLUTIONS

SIGNATURE: [Handwritten Signature]

STATEMENT OF ORGANIZATION

Name of Business: CONSOLIDATED WATER SOLUTIONS, INC.
DBA (if any): n/a
Type of Entity (Sole Proprietor, Corporation, LLC, LLP, Partnership, etc): INC. CORPORATION
Business Address: 10100 "J" STREET
OMAHA, NEBRASKA 68127
Mailing Address (if applicable): P.O. BOX 24922
OMAHA, NE 68124
Phone: 402-697-7800 Fax: 402-697-7828
E-Mail: sales@consolidatedh2o.com
Name/Title of person authorized to bind: LISA HUGHES, SALES REP.
Signature: [Handwritten Signature]

Are you registered with the State of Florida Department of State? Yes or No

If yes, what is your document number? n/a

Does your company currently have an active registration status? Yes, in Nebraska

Respondent shall submit proof that it is authorized to do business in the State of Florida unless registration is not required by law.

STATE OF NEBRASKA
COUNTY OF DOUGLAS

Sworn to and subscribed before me this 19 day of April, 2022, by Lisa Hughes who
 is personally known to me or has produced his/her driver's license as identification.

[Handwritten Signature]

Notary Public - State of ~~Florida~~ NEBRASKA

Print Name: Divasha Niroula

Commission No: N/A



PUBLIC ENTITY CRIME INFORMATION

As provided by F.S. §287.133, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a Contractor, supplier, Subcontractor, or Consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

I, LISA HUGHES, being an authorized representative of the Respondent, CONSOLIDATED WATER SOLUTIONS, located at 10100 "J" STREET,

City: OMAHA State: NE Zip Code: 68127, have read and understand the contents above. I further certify that Respondent is not disqualified from replying to this solicitation because of F.S. §287.133.

Signature: Lisa Hughes Date: 4/19/2022
Telephone #: 402-697-7800 Fax #: 402-697-7828
Federal ID #: 26-4052272

Signed, sealed and delivered this 19th day of APRIL, 2002

By: Lisa Hughes
LISA HUGHES (Printed Name)
SALES ACCT. REP (Title)

State of ~~Florida~~ NEBRASKA
County of Douglas

Sworn to and subscribed before me this 19 day of April, 2022 by Lisa Hughes who is personally known to me or has produced his driver's license as identification.

NOTARY SEAL:



Dirasha Niroula
Notary Public - State of ~~Florida~~ NEBRASKA
Print Name: Dirasha Niroula
Commission No: N/A

NON-COLLUSIVE AFFIDAVIT

State of NEBRASKA

County of DOUGLAS

Before me, the undersigned authority, personally appeared:

LISA HUGHES who, being first duly sworn, deposes and says that:

1. He/She is the REPRESENTATIVE (Owner, Partner, Officer, Representative or Agent) of CONSOLIDATED WATER SOLUTIONS (Company Name), the Respondent that has submitted the attached reply;

2. He/She is fully informed respecting the preparation and contents of the attached reply and of all pertinent circumstances respecting such reply;

3. Such reply is genuine and is not a collusive or sham reply;

4. Neither the said Respondent nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Respondent, firm, or person to submit a collusive or sham reply in connection with the work for which the attached reply has been submitted; or have in any manner, directly or indirectly sought by agreement or collusion, or communication or conference with any Respondent, firm, or person to fix the price or prices in the attached reply or of any other Respondent, or to fix any overhead, profit, or cost elements of the reply price or the reply price of any other Respondent, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the reply work.

Signed, sealed and delivered this 19th day of APRIL, 2002022

By: Lisa Hughes
Printed Name: LISA HUGHES

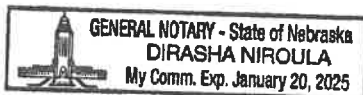
Title: SALES ACCT. REP.

STATE OF Nebraska

COUNTY OF Douglas

Sworn to and subscribed before me this 19 day of April, 2022, by Lisa Hughes who

is personally known to me or has produced his/her driver's license as identification.



Dirasha Niroula
Notary Public - State of ~~Florida~~ NEBRASKA

Print Name: Dirasha Niroula

Commission No: N/A

COMPANY NAME: CONSOLIDATED WATER SOLUTIONS

SIGNATURE: Lisa Hughes

DRUG FREE WORKPLACE FORM

The undersigned Contractor in accordance with Florida Statute 287.087 hereby certifies that

CONSOLIDATED WATER SOLUTIONS, INC.
(Company Name) does:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

1. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
2. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
3. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
4. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
5. Make a good faith effort to continue to maintain a drug free workplace through implementation of this section.

Check one:

- As the person authorized to sign this statement, I certify that this firm complies fully with above requirements.
- As the person authorized to sign this statement, this firm **does not** comply fully with the above requirements.

Lisa Hughes
Authorized Personnel's Signature
April 15th, 2022
Date

CONFLICT OF INTEREST FORM

F.S. §112.313 places limitations on public officers (including advisory board members) and employees' ability to contract with the District either directly or indirectly. Therefore, please indicate if the following applies:

PART I.

- I am an employee, public officer or advisory board member of the District
_____ (List Position Or Board)
- I am the spouse or child of an employee, public officer or advisory board member of the District
Name: _____
- An employee, public officer or advisory board member of the District, or their spouse or child, is an officer, partner, director, or proprietor of Respondent or has a material interest in Respondent. "Material interest" means direct or indirect ownership of more than 5 percent of the total assets or capital stock of any business entity. For the purposes of [§112.313], indirect ownership does not include ownership by a spouse or minor child.
Name: _____
- Respondent employs or contracts with an employee, public officer or advisory board member of the District
Name: _____
- None of The Above

PART II.

Are you going to request an advisory board member waiver?

- I will request an advisory board member waiver under §112.313(12)
- I will NOT request an advisory board member waiver under §112.313(12)
- N/A

The District shall review any relationships which may be prohibited under the Florida Ethics Code and will disqualify any Bidders whose conflicts are not waived or exempt.

COMPANY: CONSOLIDATED WATER SOLUTIONS, INC.
SIGNATURE OF AUTHORIZED PERSONNEL: *Lisa Hughes*
PRINT NAME: LISA HUGHES
POSITION: SALES REPRESENTATIVE
DATE: APRIL 15th, 2022

BOARD AGENDA ITEM SUMMARY 7d

MEETING DATE: April 13, 2023

SUBJECT: Ratification of the Notice of Emergency Procurement; Elevated Tank Stand Pipe Replacement

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Dewey Futch**

DEPT: **Water Operations Manager**

ITEM: **Ratification of the Notice of Emergency Procurement; Elevated Tank Stand Pipe Replacement.**

PURPOSE / JUSTIFICATION: Following the Notice of Emergency Procurement Memo dated March 17, 2023 and approved by Vice-Chair Stern, Industrial Painting Service met with Water Operations Manager, Dewey Futch to measure the wind and needle rods to the center pipe riser (AKA stand pipe). During this process, the stand pipe was found to be dangerously corroded which presents a substantial risk of loss to the District and requires emergency action. As per the Enabling Act, the requirement of competitive bidding or proposals can be waived if there is an immediate danger. In review of the inspection letter written by John Coffman, I feel this situation fits the criteria of an immediate danger to both the District and staff. I requested the Chair approve this emergency replacement of the elevated tank stand pipe so work can begin ASAP. Replacement of the stand pipe will be done in conjunction with the replacement wind rods prior to the start of Hurricane season 2023 (June 1st). The required replacement costs approximately \$93,000 which is above my \$35,000 authority. Funding for this project will be taken from the CIP budget line-item Elevated Tank Riser Pipe Replacement.

FISCAL IMPACT: N/A

Budget Resolution Required: yes no

Funds in Accounts: 620636-600-200 Elevated Tank Riser Pipe Replacement

Amount Budgeted:	\$	125,000.00
Year to Date Expenditures:	\$	(0)
Open PO's/Goods	\$	(0)
Total Expenditure Required:	\$	<u>(93,000.00)</u>
Remaining in Budget	\$	<u>32,000.00</u>

MOTION: To ratify the Notice of Emergency Procurement, executed Chair Meal, dated March 26, 2023:
1) approval of the Elevated Tank Center Pipe Riser (AKA stand pipe) Replacement by Industrial Painting Services in the amount of \$93,000. Funds to come from the CIP budget.

Prepared By: **Teresa Herzog**

Date: **March 29, 2023**


Approvals:



Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachment: **Industrial Painting Service Quote
Photos**



Memo

Taylor Meals
3/22/23

To: Taylor Meals, Englewood Water District Chair

From: Ray Burroughs, Englewood Water District Administrator

Date: March 21, 2023

Re: Notice of Emergency Replacement – Elevated Tank Stand Pipe

Following the Notice of Emergency Procurement Memo dated March 17, 2023 and approved by Vice-Chair Stern, Industrial Painting Service met with Water Operations Manager, Dewey Futch to measure the wind and needle rods to the center pipe riser (AKA stand pipe). During this process, the stand pipe was found to be dangerously corroded which presents a substantial risk of loss to the District and requires emergency action. As per the Enabling Act, the requirement of competitive bidding or proposals can be waived if there is an immediate danger. In review of the inspection letter written by John Coffman, I feel this situation fits the criteria of an immediate danger to both the District and staff. I am requesting for the Chair to approve this emergency replacement of the elevated tank stand pipe so work can begin ASAP. Replacement of the stand pipe will be done in conjunction with the replacement wind rods prior to the start of Hurricane season 2023 (June 1st), previously approved for \$75,000. The required replacement will cost approximately \$93,000 which is above my \$35,000 authority, funding for this project will be taken from the CIP budget line-item Elevated Tank Riser Pipe Replacement.

Thank you,

Ray Burroughs, Administrator

Industrial Painting Service

11286 185th Pl

Live Oak FL 32060

Englewood Water

I went to the Englewood Water Plant on 3/18/23 to meet with Dewey Futch and to measure the wind rods and needle rods to the center pipe riser. I was checking the steel thickness on the 36 in riser pipe. New the riser pipe steel is ¼ inch thick. The riser pipe is now 1/8 and in some places is 3/16 inch thick. This pipe is dangerously corroded . The pipe is used to drain and fill tank and holds a lot of pressure. If this pipe was to bust it would be deadly. It would drain the tank so fast it would pull the floor out of the tank and bring the tower to the ground. This will put people and structures around it in a deadly situation. Also, the anchor bolts that hold the pipe on to the concrete are broken and rusted all the way through. The riser pipe has moved, apparently during the storm, and could come down at any time. If not fixed immediately pressure from filling the tank will cause and is causing a problem now. My recommendation is to replace the riser as soon as possible .

John Coffman

Industrial Painting Service

11286 185th Pl

Live Oak FL 32060

Englewood Water

Proposal

Cut out 36 inch riser pipe 120 ft.

Weld new 3/8 thick riser pipe 120 ft with saucer plate inside around riser.

Cost \$93,000.00









BOARD AGENDA ITEM SUMMARY

7e

MEETING DATE: **April 13, 2023**

SUBJECT: **Vacuum Station V-1 Generator Replacement**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Keith R. Ledford, Jr., P.E.**

DEPT: **Technical Support**

ITEM: **Authorization for the purchase of one (1) Blue Star 200kW 480V Three-Phase Generator per Quote # 03242023-JA from Mid Florida Diesel in the amount of \$81,505.00.**

PURPOSE / JUSTIFICATION: **The generator currently installed at Vacuum Station V-1 was manufactured in 2001. With the other improvements happening at V-1, it is time for the generator to be replaced. Staff recommends purchasing the 200kW Blue Star Generator, Model JD 200-01 from Mid Florida Diesel, utilizing Florida Sheriffs Association Bid FSA 20-EQU.18.0, expiring September 30, 2023. The proposal includes an upgrade from a 24-hour fuel tank to a 48-hour and also includes installation and freight. Anticipated delivery is between 46-52 weeks.**

FISCAL IMPACT:

Budget Resolution Required: yes no

Funds in Account: 6256663-600-250 V-1 Generator Replacement

Amount Budgeted:	\$	90,000.00
Year to Date Expenditures:	\$	-0-
Total Expenditures Required:	\$	(81,505.00)
Remaining in Budget:	\$	<u>8,495.00</u>

MOTION: **To authorize the purchase of 1 200kW Blue Star Generator, Model JD 200-01 from Mid Florida Diesel for the amount of \$81,505.00, piggybacking Florida Sheriffs Association Bid FSA 20-EQU.18.0, expiring September 30, 2023. Funds to come from the FY23 CIP.**

Prepared By: **Keith Ledford**

Date: **April 5, 2023**

Approvals:


Administrator


Finance


Technical Support


Water Operations


Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Mid-Florida Diesel Proposal for a 200kW Diesel Generator Quote 03242023-JA**

MID FLORIDA DIESEL



2215 HIGHWAY 60 EAST
BARTOW, FL. 33830
(863) 519-0107 FAX (863) 519-0109
WWW.MIDFLORIDADIESEL.COM

March 24, 2023

PROPOSAL For **200KW Diesel Generator** **Florida Sheriff Association Bid FSA20-EQU18.0 Item #108**

City of Englewood

ATTN: Darrell Walchle

Mid Florida Diesel submits the following proposal for the project: V-1

Blue Star Power Systems MODEL: (Qty. - 1) JD200-01

(Quote # 03242023-JA)

GENERATOR: 200 kW

VOLTAGE: 480 volt Three-Phase

ENGINE: John Deere 6068HFG85, 60 Hz Diesel, 1800 RPM

Standard Features Included:

Microprocessor based, digital readout control system.

Engine vitals monitored by LCD display: Oil pressure, Running time, Engine temperature, Safety shutdowns (HWT, OC, OS, OP, LWL), Battery voltage, Generator AC voltage, AC amperage, Frequency.

Additional Features: Oil drain extension, Vibration isolation pads, Water heater, Fuel solenoid valve.

Selected Model Features Included:

Isochronous Governor + / - .25%

UL2200

EPA Tier III Certified

Stamford UCDI274K1 12 Lead Wired 480V 3 Phase High Wye 80°C Rise Over 40°C Ambient

CONTROL PANEL: Blue Star DGC-2020 Microprocessor Based Gen-Set Controller

Mounted Facing Left from Generator End (Unless Specified Otherwise)

Standard Features: Low Oil Pressure, High Coolant Temp, Overspeed, Overcrank Shutdowns

Emergency Stop Pushbutton, Audible Alarm Buzzer with Silencing Switch

Optional Features Include: Generator Protection (Undervoltage, Overvoltage, Underfrequency,

Overfrequency, Overcurrent), 15 Contact Outputs, RS-485 Communications

Included Accessories

ENCLOSURE: Weather Proof Enclosure-- Level II Steel Enclosure

Weather Proof Enclosure- Made with 14 Gauge steel with louvered rear opening for air intake and punched side air openings for air intake and silencer is mounted inside

enclosure with exhaust exiting through front sound compartment. Pitched roof for increased structural integrity and improved watershed. Lockable handles keyed alike with hinged doors

Accessories:

Sound Attenuation Foam 1.5"

200 mph Wind Load Rated

COOLING SYSTEM:

Unit Mounted Radiator

Accessories:

Low Coolant Level Shutdown

CIRCUIT BREAKERS: 300A BREAKER – 600v Thermal Magnetic 80% rated

Mounted and Wired in a NEMA 1 Enclosure (Qty: (1 per gen)

Circuit Breaker - UL listed and CSA certified.

Accessories:

BATTERY:

Lead Acid Battery

BLOCK HEATER: 1800W 120VAC

Standard @ 20 F w/isolation valves

VIBRATION ISOLATION:

Vibration Pads Isolator

BATTERY CHARGER:

(12 Volt 6 Amp)

Included Accessories:

SUB BASE TANK:

Sub Base Fuel Tank Steel (with Stub Up) (375 Gallons Capacity-24hrs run time)

Accessories:

UL 142 Approved

Double Wall

Emergency Pressure Relief Vent Cap Set (1/2 PSI) - 2" (1)

1.5" Normal Vent Cap

Included Accessories:

MUFFLER:

Critical Grade Muffler –

Accessories:

Rain Cap

MISCELLANEOUS:

Certified Factory Test

Manual – One (1) Instruction Manuals

2 Yr/2000 Hr Standby Limited Warranty

Test Acceptance Run by Factory Trained Representative (Start Up)

Proposal Summary:

FSA Item #108 Standard Blue Star JD125-02 Bid: **\$42,702.00**

FSA Add Option-Upgrade to a 200KW- Item #108 (Order Code- JD200-01): **\$18,884.00**

Sub-Total: **\$61,586.00***

*ADDER: Level III Steel Enclosure- Item #108(Order Code-LV-III150-300): **\$3,500.00**

*ADDER: Item #108 - Meet Florida DEP Requirements (Order Code-FL DEP Tank): **\$2,300.00**

*ADDER: Item #108 - Permanent Magnet (Order Code-PMG): **\$1,365.00**

Sub-Total: **\$7,165.00***

ADDER: Item #108 (Order Code 30% discount off List Price)

*ADDER: Upgrade to 48 Hr. Tank 750 Gallon Diesel Fuel Tank- Item #108 **List Price: \$17,358.00**

*ADDER: Steps for Controller and Breaker doors: Item #108 **List Price: \$750.00**

Sub Total: **\$18,108.00**

(Order Code 30% discount off List Price) Subtract 30%: **-\$5,433.00**

Sub-Total Price: **\$12,675.00***

Combined Total: **\$81,426.00***

*Discount: Remove Diesel Fuel Tank: 24 Hr. 375 gallon tank: -\$4,921.00

Total Price: \$76,505.00
(Tax Not Included)

Non-Contractual FSA: Installation of Generator:

Price includes providing and installing all materials, labor, supervision and equipment needed to complete the following.

1. Remove existing 200KW Generac generator with crane and place on customer's trailer.
2. Using a crane set and anchor new 200KW Blue Star Power Systems generator on concrete pad.
3. Reinstall existing feeder conductors from ATS to 300amp generator breaker
4. Reinstall existing control wiring, block heater and battery charger

Clarifications:

1. Existing fuel removed by the City of Englewood
2. New fuel provided by city and will be available on day the generator is installed
3. Mid Florida Diesel does not except responsibility for any damage to sidewalks, irrigation, underground piping, etc.
4. Permitting Not included
5. Note: It is assumed existing feeders to the new generator are long enough for termination. If new wire needs to be pulled a quote will be provided.

Total Price: \$5,000.00*

NOTES:

1. This proposal is our interpretation of your requirement and includes only the items listed. Should there be other requirements or specifications, we will requote accordingly.
2. Units are shipped wet to include lube oil and a 50/50 water and anti-freeze mix unless otherwise noted in this quotation.
3. Startup performed upon notification of completed installation .
4. CANCELLATION: Shall be subject to applicable fees but no less than 20% of the purchase price
6. EXCLUSIONS: Fueled by others
7. Start Up included in price
8. Freight included in the price.
9. Terms: Net 30 Day-- No retain age without written pre-accepted agreement.

Grand Total Price: \$81,505.00
(Tax Not Included)

Quoted prices do not include Federal, State or Local taxes which may be applicable. Quoted prices include normal testing, packaging and instructional literature. Special testing, packaging, additional instructional literature, parts, provisioning lists or prints are not included, and prices will be quoted separately.

Quotation Firm for 15 Day(s)

Delivery Notes: 46-52 Weeks (Contingent on component availability)

BY: Joe Antonini
Joe Antonini
Mid Florida Diesel, Inc.

BOARD AGENDA ITEM SUMMARY

7f

MEETING DATE: April 13, 2023

SUBJECT: BOA Amendment to Swap Agreements

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Lisa Hawkins**

DEPARTMENT: **Finance**

ITEM: **BOA Amendments to Swap Agreements**

PURPOSE / JUSTIFICATION: **The District has decided to move forward with adhering to the ISDA Fallback Protocol on its existing swaps. This process will allow the District to convert the benchmark on the swaps from 1 Month LIBOR to Daily SOFR as the new benchmark index prior to the cessation of LIBOR on June 30, 2023. In order to complete this process, a Resolution is necessary to authorize District staff to take the necessary steps to complete the adherence process.**

MOTION: **To allow the Englewood Water District Chair to sign and secretary to the Board attest, the resolution pertaining to the District's three variable to fixed interest rate swap agreements with Bank of America, N.A.**

Prepared By: **Teresa Herzog**

Date: **April 5, 2023**

Approvals:



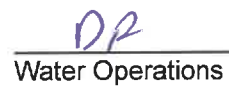
Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **BOA Resolution**

ENGLEWOOD WATER DISTRICT
RESOLUTION NO. 23-04-05__

A Resolution of the Englewood Water District (DISTRICT) authorizing the DISTRICT to adhere to the Fallback Supplement of the Fallback Protocol published by the International Swap Dealers Association ("ISDA") in order to transition the DISTRICT'S interest rate swap agreements from the One-Month LIBOR index, which ends on June 30, 2023, to the Daily SOFR index.

WHEREAS, the DISTRICT is an independent special district of the State of Florida pursuant to Chapter 2004-439, Laws of Florida, and

WHEREAS, pursuant thereto, the DISTRICT Board of Supervisors entered into three variable to fixed interest rate swap agreements with Bank of America, N.A. to synthetically fix the interest rate on three variable loans, also with Bank of America, N.A.; and

WHEREAS, said swap agreements utilize the One-Month LIBOR as the benchmark index, and the One-Month LIBOR index ends on June 30, 2023; and

WHEREAS, said swap agreements do not provide for the use of a clearly defined replacement benchmark rate; and

WHEREAS, said swap agreements will need to be converted to an alternative interest rate index prior to the cessation of the One-Month LIBOR index on June 30, 2023; and

WHEREAS, after considering several options, based on the advice of the DISTRICT'S Financial Advisor, in consultation with Bank of America, N.A., the DISTRICT has determined to amend said swap agreements as soon as possible and no later than June 30, 2023 to incorporate the terms of the Fallback Supplement, through the Fallback Protocol process through the ISDA website; and

[Remainder of page intentionally left blank]

NOW, THEREFORE BE IT RESOLVED by the DISTRICT Board of Supervisors:

The transactions contemplated herein are hereby authorized, and officials of the DISTRICT are authorized to do all things necessary to accomplish the same.

PASSED AND DULY ADOPTED this 13th day of April, 2023.

Taylor Meals, Chair
ENGLEWOOD WATER DISTRICT

ATTEST:

Teresa Herzog, Secretary to the Board

BOARD AGENDA ITEM SUMMARY

8a

MEETING DATE: April 13, 2023

SUBJECT: Feodor Plaza - 2411 South McCall Road Additional Fees/Liens Forgiveness Request

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Ray Burroughs**

DEPT: **Administration**

ITEM: **Feodor Plaza – 2411 South McCall Road Additional Fees/Liens Forgiveness Request.**

PURPOSE / JUSTIFICATION: **Feodor Plaza consists of 13 units and a portion of the plaza sustained significant damage from Hurricane Ian. Because they lost a majority of their tenants after their rental units were destroyed, several of the units became delinquent. The owner of the plaza is requesting forgiveness of the additional fees and liens that have been applied to their accounts. \$115.98 in late fees, \$300.00 in off non-pay fees and \$24.50 for 1 lien fee making the total amount of this request is \$440.48. They are still working to bring all the units current on their monthly charges. Ms. Galperina was unable to attend today's meeting because she oversees the dental office.**

MOTION:

Prepared By: **Teresa Herzog**

Date: **March 29, 2023**

Approvals



Administrator



Finance



Technical Support



Water Operations



Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Request letter received March 16, 2023 & Staff Back-up Documents**

Teresa Herzog

From: AZOV DENT,INC <azovdent@comcast.net>
Sent: Thursday, March 16, 2023 4:24 PM
To: Teresa Herzog
Subject: Feodor Properties 2411 S McCall Road

Good afternoon,

I am writing to the board regarding our property at 2411 S McCall Road.

On September 28,2022 our building was severely damaged by Hurricane IAN. One of our units is an essential business a dental office. Unfortunately all the units and tenants had losses beyond our wildest imaginations crippling and destroying the once revitalized commerce in our plaza.

As you know insurance companies are not quick to respond and be responsible for many claims. In good faith, we have contracted a local contractor, to remove the destroyed portions of the property and we have begun the process to rebuild. During the immediate aftermath of the storm we were unable to pay all of our obligations, however over these last few months we have been paying the monthly obligation for all the units, until some of these small business owners replenish their inventory, and reopen for business with repairs still needing to be done to units individually. Some of our tenants will not be able to return for a year as those units at this time no longer exist.

During these past months of recovery we have been diligent in making sure if a problem did happen a call was made immediately to Englewood Water District to come and assess and advise. We are up to date with backflow through David Plumbing as well.

Feodor Plaza is asking the board if any of the **additional fees/liens** that have been placed on these units can be lifted or credited to the accounts since October 1. We understand the monthly fee will continue as rebuilding begins. Any help would be greatly appreciated and would help immensely as right now every dollar counts.

Thank you
Margarita Galperina

CONFIDENTIALITY NOTICE: This e-mail communication and any attachments may contain confidential and privileged information for the use of the designated recipients named above. If you are not the intended recipient, you are hereby notified that your have received the communication in error and that any review, disclosure, dissemination , distribution or copying of it or its contents is prohibited. If you have received the communication in error please notify the office of Dr Alexei Mikerin immediately by telephone at 941-474-1245 and destroy all copies of this communication and any attachments.

Dental Excellence of Englewood

Dr. Alexei Mikerin D.D.S. Phone, 941-474-1245 Fax. 941-475-2411

Address	Apt	Units	List			
			Location ID	Adjustment Trans Date	Adjustment Trans Type	Adjustment Trans Amount
2411 S MC CALL RD	#1,2	1.00	81225	01/24/2023	LC	\$ 5.00
Overall - Summary						\$ 5.00
2411 S MC CALL RD	#5	1.00	No Data Available			
2411 S MC CALL RD	#6	1.00	81185	12/02/2022	LC	\$ 5.00
			81185	12/27/2022	LC	\$ 5.00
			81185	01/18/2023	T3	\$ 60.00
			81185	01/24/2023	LC	\$ 5.00
Overall - Summary						\$ 75.00
2411 S MC CALL RD	#7	1.00	No Data Available			
2411 S MC CALL RD	#8	1.00	No Data Available			
2411 S MC CALL RD	A	1.00	No Data Available			
2411 S MC CALL RD	B	1.00	No Data Available			
2411 S MC CALL RD	C	1.00	No Data Available			
2411 S MC CALL RD	F	1.00	81125	12/02/2022	LC	\$ 5.00
			81125	12/27/2022	LC	\$ 5.00
			81125	01/18/2023	T3	\$ 60.00
			81125	01/24/2023	LC	\$ 5.00
			81125	02/21/2023	LC	\$ 5.00
Overall - Summary						\$ 80.00
2411 S MC CALL RD	G	1.00	81115	12/27/2022	LC	\$ 5.00
			81115	01/18/2023	T3	\$ 60.00
			81115	01/24/2023	LC	\$ 5.00
			81115	02/21/2023	LC	\$ 5.00
Overall - Summary						\$ 75.00
2411 S MC CALL RD	H	1.00	81105	12/02/2022	LC	\$ 5.00
			81105	12/21/2022	T3	\$ 60.00
			81105	12/27/2022	LC	\$ 5.00
			81105	01/24/2023	LC	\$ 5.00
			81105	01/31/2023	LF	\$ 24.50
			81105	02/21/2023	LC	\$ 5.00
			81105	02/28/2023	LC	\$ 5.00
Overall - Summary						\$ 109.50
2411 S MC CALL RD	D	1.00	81095	12/02/2022	LC	\$ 10.35
			81095	12/16/2022	LC	\$ (10.35)
			81095	12/20/2022		\$ (1,494.64)
			81095	01/24/2023	LC	\$ 7.56
			81095	02/21/2023	LC	\$ 8.42
Overall - Summary						\$ (1,478.66)
2411 S MC CALL RD	E	1.00	81085	12/02/2022	LC	\$ 5.00
			81085	12/27/2022	LC	\$ 5.00
			81085	01/18/2023	T3	\$ 60.00
			81085	01/24/2023	LC	\$ 5.00
			81085	02/21/2023	LC	\$ 5.00
Overall - Summary						\$ 80.00

Total Charges

Late Charges	\$	115.98
Off Non Pay	\$	300.00
Lien	\$	24.50
Total Charges	\$	440.48

STATUS REPORT
For Board Meeting April 13, 2023

New Task Orders Assigned:

1. None

CIP/In-house Projects:

1. * **EBCO FM Replacement** – Staff still needs to grout the existing pipe and abandon it in place before the project is complete.
2. **Elevated Tank Rehab** – An emergency procurement was done with Industrial Painting Service for the replacement of the wind rods that were damaged from Hurricane Ian, as well as the riser pipe replacement. Staff intends to still put out a bid package for the rest of the work that needs to be completed.
3. * **LS #114 Improvements – Brook to Bay** – Prior to Hurricane Ian, DeJonge Excavating had installed the new lift station and associated collection piping and was preparing to reinstall the concrete RV pads and final restoration. Staff installed the new electrical service and control panel and is ready for inspection. Hurricane Ian caused quite a bit of damage inside the park and caused a portion of the retaining wall at the RV sites to collapse. Portions of the collection piping has been washed away due to the collapse and will have to be reinstalled.
4. * **LS 121 Rehab** – The piping for the bypass pump has been completed and Xylem was on site on August 24, 2022, to perform a start-up on the pump. Collections staff has been running the bypass pump during the day to become more familiar with how the system will react in preparation for the rehab project. Staff is getting quotes for the remainder of the rehab work and will be bringing those to the Board for approval as needed.
5. * **North WRF Phase 1** – Staff met with Wellen Park and Kimley Horn on April 27, 2022, to further discuss the site for the North WRF. Wellen Park has agreed to begin drafting the agreement for the purchase of the land required for the new plant. They hope to have a draft agreement to us for review towards the end of May.
6. **South WRF – New Headworks/Drying Bed** – The pre-construction meeting with Poole & Kent was held on March 9, 2023. The contractor has begun submitting their submittals which are being reviewed by EWD and Kimley-Horn. Based on the current construction schedule, the construction would be complete in June/July of 2024.
7. **V-1 Station Rehab** – The bid package is being finalized and is intended to be posted within the next month.
8. * **Vacuum Monitoring System (V-1)** – Legends and Airvac have now teamed up. Airvac has sent us 160 new valves that will be paired with Legends' new style controllers. Once installed, we will continue to monitor how well the system is working.
9. **Water Masterplan Update** – HDR has submitted drafts for Tech Memo 1 – Data Collection and Summary and Tech Memo 2 – Population and Flow Projections. Staff is reviewing and will be providing comments. Additionally, HDR was on site on March 31, 2023, to perform a condition assessment on both the Lime Plant and RO Plant. Their assessment will be used for making recommendations for future projects required.
10. * **WRF Centrifuge Replacement** - A PO has been issued to Peralisi for the purchase of a new Jumbo 3 HS. The estimated ship date from Italy is July 30, 2023.

Developments/Projects Approved for Construction:

1. **590 N. Indiana Ave Storage** – TDM Consulting, Inc. submitted final utility plans for a new 136,900 SF 3-story self-storage facility located at 590 N. Indiana Ave. A Developer's Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.

STATUS REPORT

2. * **Beachwalk by Manasota Key Phase 1** – Phases 1A, 1B, 1C, 1D and 1E are now completed. Testing has begun on the utilities in Phase 1F. The developer has made recent progress with the well upgrades. Staff homes to have Wells 3 & 4 back up and running soon. Wells 1 & 2 require changes to the FPL services that were engineering incorrectly.
3. * **Beachwalk by Manasota Key Phase 1 Amenity Center** – Construction of the utility portion of the project is complete but is awaiting final testing and the certification package.
4. * **Beachwalk by Manasota Key Phase 2** – Testing has begun on the utilities in Phase 2A. We are still awaiting FDEP approval on the offsite FM. An upsizing agreement will still need to be completed but the developer wants to get started on this work ASAP.
5. **Boca Royale Unit 18** – The Developer’s Agreement has been executed and plans are approved. FDEP permits have been received for both water and sewer.
6. **Boca Royale Unit 19** – The Developer’s Agreement has been executed and plans are approved. FDEP permits have been received for both water. A FDEP sewer permit is not required.
7. **Coco Bay (FKA Island Lake Estates)** – The contractor, C&M Road Builders, has mobilized to the site to begin construction. Installation of the new vacuum system for Phase 1 is almost complete. The contractor is planning to perform the final vacuum test on the mains within the new 2-3 weeks.
8. **Gateway Court** – The Developer’s Agreement has been executed, plans approved, and signed FDEP applications have been returned to Cavoli Engineering.
9. **Guardian Storage** – EWD has approved the revised plans for the bore beneath SR776. The FDOT and FDEP water permits has been received.
10. **Lake Emily** –DEME Construction has begun the land clearing and dewatering of the lake in order to perform required changes to the north shore. They intend to begin installing the lift station next week.
11. **Placida Storage** – The utility pre-construction meeting was held on March 21, 2023, with the owner and utility contractor in attendance. The utility work should begin shortly.
12. * **River Road Storage** – The contractor has begun installing the utilities needed for the project.
13. **San Casa Multi-Family** – FDEP approval was received, and the project is now complete.
14. * **Sportport/Sportport 2.0** – The Developer plans to construct warehouses intended for RV storage on two parcels within Morris Industrial Park. Minor utility improvements are needed, including the installation of a fire hydrant and fire lines for both projects. Developer’s Agreements have been completed and plans have been approved.
15. * **Storage Depot 775** – TDM Consulting, Inc. submitted final utility plans for a new 80,731 SF 3-story self-storage facility located at 4400 Placida Rd. A Developer’s Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
16. * **Suncoast Humane Society** – The Developer’s Agreement has been executed, plans approved, and signed FDEP applications have been returned to KH Engineering, LLC.
17. * **Sure Safe Storage** – Construction has begun on the new 30,000 sf storage facility. The new building will require a new fire line.

STATUS REPORT

Developments/Projects in Plan Review:

18. **200 Artists** – The project consists of 404 multi-family units and amenity center. Kimley-Horn submitted utility plans for the project. Staff is currently reviewing and will return comments soon.
19. **Beachwalk by Manasota Key Phase 3** – Kimley-Horn has resubmitted plans for Phase 3 of the Beachwalk project. Plans are ready to be approved but a Developer's Agreement will need to be completed first.
20. *** Beachwalk by Manasota Key Phase 4** – Kimley-Horn submitted plans for Phase 4 of the Beachwalk project. Staff is reviewing the plans.
21. *** Generation at Englewood** – Staff returned comments on the utility design on February 22, 2023.
22. *** Park Forest Phase 7B** – AM Engineering submitted plans for Phase 7B, Tract A. It will consist of 13 single family homes. Staff has reviewed the plans and has returned comments of requested changes.
23. **Sandy Lane Townhomes** – DMK has resubmitted plans for the project. A Developer's Agreement has been completed and is awaiting execution prior to approving the plans and signing the FDEP applications.

Upcoming Developments/Projects:

24. **Boca Royale East** – Morris Engineering has submitted a master site plan for Boca Royale East and has requested a letter of availability for 825 single-family homes and an amenity center. Staff had a call with the engineer to discuss the utility requirements for the upcoming phases of Boca Royale. Morris Engineering intends to submit utility plans within the next month for review.
25. *** Charlotte County – N. Beach Rd Sidewalk & Lighting** – Charlotte County is starting the process of hiring a consultant to begin the design of the sidewalk & lighting on N. Beach Rd starting at the north end of the beach parking lot to the Sarasota County Line. Construction is not anticipated until FY23.
26. **Englewood Gardens** – Sarasota County has approved the rezone petition allowing the developer to construct 252 apartments. Staff has had preliminary conversations with Kimley-Horn who will be designing the utility improvements for this project.
27. *** Fairway Vistas at Myakka Pines** – Staff met with the developers of the property that surrounds the Myakka Pine Golf Course on Friday, October 21, 2022, to discuss future development plans. Current plans include, 877 single/multi-family units, and three neighborhood amenity centers. The developers intend to begin submitting for FDEP approval for utilities in October of 2023.
28. *** FDOT – Charlotte County Line to Tangerine Woods** – Green line mark-ups have been provided to Element Engineering Group. The proposed project would convert the center turn lane into a divided raised median with direction median openings. Construction is expected to begin in 2025.
29. *** FPL Partridge Substation** – Dewberry has submitted a concept plan for an FPL substation that would be located west of Winchester Blvd. just south of the Sarasota/Charlotte County line.
30. *** Manatee Cay** – AM Engineering is working on a subdivision design for 85 SF homes and an amenity center. The parcel is located on the West side of Pine St, just North of Medical Blvd.
31. *** Medical Twins** – Heidt Design is working on plans for two parcels located on Medical Blvd. Preliminary plans indicate there will be 148 single family dwellings, 150 paired villas, and amenity center. Staff met with Pulte to discuss a potential agreement between Pulte, Sarasota County and EWD to provide an easement for access to EWD's property, as well as an additional easement through EWD's property so that Sarasota County can access their parcel.

STATUS REPORT

32. * **Safe & Secure Storage at Englewood** – Creech Consulting, Inc. has submitted a preliminary site plan for a proposed 120,975 SF 3-story self-storage facility located at 1797 Englewood Rd. and has requested a letter of availability for water and sewer services.
33. * **Sarasota County Manasota Beach Rd Intersection Improvements** – Kimley-Horn has been selected to design the Manasota Beach Rd. improvements which includes milling and resurfacing of the intersection of Manasota Beach Rd. and Englewood Rd. as well as the addition of a right turn lane for westbound traffic. Kimley-Horn has requested marked up plans showing the utilities in the area by March 18, 2022.
34. * **Sarasota County S. McCall Road Improvements** – EWD’s draft Utility Work Schedule (UWS) was submitted to Kimley-Horn on April 20, 2022, for review. While there are quite a few items on the list, most of them will only require EWD to observe and protect our assets during the storm construction and boring of the lighting conduit. There will be a few pits and water services that may need to be replaced depending on the conflicts and final grade elevations.
35. * **Waterside Drive Multi-Family** – Staff met with engineers from DMK to discuss a new development on Waterside Dr., south of Massachusetts Ave. The Developer plans to construct 35 – 800 SF elevated houses that would be rental properties. In order to serve the project, the watermain would have to be extended and would more than likely require a private lift station.



Sanitary Sewer Utility Capacity Report

Please complete and return this form by the 5th of each month to:

Laura Tefft, Senior Planner, Community Development, 18400 Murdock Circle, Port Charlotte, FL 33948

Phone: 941.764.4934 Email: Laura.Tefft@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: February 2023
Preparer's Name: Keith R. Ledford Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Avenue	Email: Kledford@ewdfi.com
City: Englewood, FL	Zip code: 34223
Permit and Treatment Plant Information	
DEP Permit Number: FLA014126	
Permitted Disposal Capacity (AADF): 3.0 MGD	
Plant Peak Design Capacity: 4.2 MGD	
Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 1.80 MGD	
Month's Peak Daily Flow: 1.97 MG	
Sanitary Sewer Connection Information (In ERCs)	
ERCs (MGD)	Connections
Total ERCs Permitted: 3.0 MGD	
Total ERCs Served: 20,122	16,566
Single Family: 15,445	15,435
Multi-Family: 2,915	371
Commercial: 1,762	760
Industrial:	
Other:	
Calculated Total Flows: 1.8	
Remaining ERCs Available: 1.2	
Bulk Sewer Purchase Agreement Information	
Utility Purchased From: Englewood Water District	
Utility Sold To: Sandalhaven Utilities	
Maximum Purchase Amount: 300,000 GPD	
Actual Purchased Amount: 2,741,315 Gallons	
Bulk Sewer Purchase Agreement Information	
Utility Purchased From: Englewood Water District	
Utility Sold To: Charlotte County Utilities	
Maximum Purchase Amount: 100,000 GPD	
Actual Purchased Amount: 411,872 Gallons 12 Month Estimated Amount	
Emergency Interconnect Information	
Interconnected Utility: N/A	
Amount Transferred:	
Reason for Emergency Transfer:	

Potable and Recycled Water Utility Capacity Report

Please complete and return this form by the 5th of each month to:

Laura Tefft, Senior Planner, Community Development, 18400 Murdock Circle, Port Charlotte, FL 33948

Phone: 941.764.4934 Email: Laura.Tefft@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: February 2023
Preparer's Name: Keith R. Ledford, Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Ave	Email: kledford@ewdfl.com
City: Englewood	Zip code: 34223
Permit and Treatment Plant Information	
DEP Permit Number: 6580531	
Permitted Treatment Capacity (AADF): 5.36 MGD	
Plant Peak Design Capacity: 6.86 MGD	
Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 3.39 MGD	
Month's Peak Daily Flow: 4.23 MG	
Potable Water Connection Information (In ERCs)	
ERCs (MGD)	Connections
Total ERCs Permitted: 5.36 MGD	
Total ERCs Served: 23,036	18,776
Single Family: 17,155	17,140
Multi-Family: 2,998	410
Commercial: 2,883	1,226
Industrial:	
Irrigation:	
Other:	
Bulk Customer (Committed): 1	1
Calculated Total Flows: 3.39	
Remaining ERCs Available: 1.97	
Recycled Water Connection Information (In ERCs)	
Total ERC Capacity 1.8 MGD	
Total ERCs Served: 1.8 MGD	
Industrial:	
Irrigation: 1.8 MGD	
Other:	
Remaining ERCs Available:	
Bulk Water Purchase Agreement Information	
Utility Purchased From: Englewood Water District	
Utility Sold To: Bocilla Utilities Inc.	
Maximum Purchase Amount:	
Actual Purchased Amount: 3,490,000 Gallons	
Emergency Interconnect Information	
Interconnected Utility: Charlotte County & Sarasota County	
Amount Transferred(Received): 0	
Reason for Emergency Transfer:	

**ENGLEWOOD WATER DISTRICT
INCOME STATEMENT
YE FY22, FEBRUARY 2022, FY23 BUDGET, YTD FY23 FEBRUARY 2023**

	YEAR END FY22	YTD FY22 FEBRUARY 2022	FY23 APPROVED BUDGET	YTD FY23 FEBRUARY 2023	Over (Under) Budget
Operating Revenues					
Water Services	\$ 8,567,689	\$ 3,420,636	\$ 9,080,022	\$ 3,573,663	\$ (5,506,359)
Waste Treatment	9,605,805	3,961,453	10,149,164	4,121,678	(6,027,486)
Accrued Guaranteed Revenue Fees	254,391	154,791	1,018,470	276,570	(741,900)
Other	329,765	155,731	330,716	103,395	(227,321)
Total Operating Revenues	18,757,650	7,692,611	20,578,372	8,075,307	(12,503,065)
Operating Expenses					
Water Production	3,590,914	1,094,620	3,997,037	1,286,216	(2,710,821)
Water Distribution	2,263,204	636,544	2,089,007	792,668	(1,296,338)
Waste Treatment	3,515,092	1,003,169	3,324,424	1,233,971	(2,090,454)
Waste Collection	4,841,302	1,116,882	5,053,435	2,595,863	(2,457,572)
Laboratory	260,857	102,844	323,798	128,388	(195,410)
General & Administrative	4,055,733	1,498,789	4,288,571	1,734,335	(2,554,236)
Total Operating Expenses	18,527,101	5,452,847	19,076,272	7,771,440	(11,304,832)
Operating Surplus (Deficit)	230,549	2,239,764	1,502,100	303,866	(1,198,234)
Non-Operating Revenues (Expenses)					
Interest Income	313,931	116,469	-	187,293	187,293
Net Increase (Decrease) in Fair Value of Investment	(1,007,081)	(330,010)	-	20,144	20,144
Assessment Revenue	75,150	1,618	-	51,416	51,416
Interest Expense	(213,973)	(120,906)	(217,015)	(79,852)	(137,163)
Other Revenues	-	-	-	538,050	538,050
Gain (loss) on Disposal of Capital Assets	34,440	34,230	-	-	-
Total Non-Operating Expenses	(797,533)	(298,599)	(217,015)	717,052	659,741
Surplus (Deficit) Before Contributions	(566,984)	1,941,165	1,285,085	1,020,919	(538,493)
Capital Contributions					
Cash	1,642,581	902,324	5,593,675	1,556,255	(4,037,420)
Non Cash	2,861,520	-	-	494,977	494,977
Total Capital Contributions	4,504,101	902,324	5,593,675	2,051,231	(3,542,444)
Change in Net Position	3,937,117	2,843,489	6,878,760	3,072,150	(4,596,057)
Total Net Position - beginning of year, as restated	103,078,314	103,078,314	107,015,431	107,015,431	
Total Net Position - end of year	\$ 107,015,431	\$ 105,921,803	\$ 113,894,191	\$ 110,087,581	

ENGLEWOOD WATER DISTRICT
SEPTEMBER 30, 2022, YTD FY23 FEBRUARY 2023
BALANCE SHEET

	<u>FY2022</u>	<u>YTD FY 2023</u>
ASSETS		
Current Assets		
Cash & Equivalents	\$ 3,316,997	\$ 2,677,478
Accounts Receivable	2,150,956	2,259,461
Accrued Interest Receivable	-	-
Inventory	1,559,955	1,756,136
Prepays	14,431	200,372
Total Current Assets	<u>7,042,338</u>	<u>6,893,447</u>
Noncurrent Assets		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	7,921,316	6,390,064
Investments	12,045,844	13,426,143
Connection Fees - Assessment Rec	1,434,533	1,321,945
Capital Assets (net)	<u>90,237,022</u>	<u>91,317,551</u>
Total Noncurrent Assets	<u>111,638,715</u>	<u>112,455,702</u>
Total Assets	<u>118,681,053</u>	<u>119,349,149</u>
Deferred Outflow of Resources		
Accumulated Decreases in Fair Value of Hedging Derivatives	41,898	41,898
Accumulated Costs Associated with Refunding of Debt	82,107	82,107
Deferred Amounts on Pensions	<u>3,657,329</u>	<u>3,657,329</u>
Total Deferred Outflow of Resources	<u>3,781,334</u>	<u>3,781,334</u>
LIABILITIES AND NET POSITION		
Current Liabilities		
Accounts Payable	550,647	219,673
Accrued Liabilities	<u>724,914</u>	<u>377,397</u>
Total Current Liabilities	<u>1,275,562</u>	<u>597,069</u>
Current Liabilities Payable from Restricted Assets		
Contracts Payable	-	-
Retainage Payable	(0)	(0)
Accrued Interest	57,203	57,203
Current Portion of Bonds and Notes Payable	<u>2,423,597</u>	<u>590,116</u>
Total Current Liabilities Payable from Restricted Assets	<u>2,480,800</u>	<u>647,319</u>
Noncurrent Liabilities		
Compensated Absences	644,293	752,212
Net OPEB Obligation	1,497,934	1,497,934
Derivative Instruments - Rate Swap	41,898	41,898
Bonds and Notes Payable, Net	1,801,325	1,801,325
Net Pension Liability	<u>5,310,920</u>	<u>5,310,920</u>
Total Noncurrent Liabilities	<u>9,296,370</u>	<u>9,404,289</u>
Total Liabilities	<u>13,052,731</u>	<u>10,648,678</u>
Deferred Inflow of Resources		
Deferred Amount on Pensions	<u>2,394,225</u>	<u>2,394,225</u>
	<u>2,394,225</u>	<u>2,394,225</u>
Net Position		
Net Investment in Capital Assets	86,012,101	88,926,110
Unrestricted	<u>21,003,331</u>	<u>21,161,471</u>
Total Net Position	<u>\$ 107,015,431</u>	<u>\$ 110,087,581</u>

Englewood Water District
Investment Report
as of February 28, 2023

RBC	Market Value	Percent of Total
Certificate of Deposit	7,732,399	38.98%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	12,083,808	60.91%
Money Markets/Cash	<u>22,395</u>	<u>0.11%</u>
	<u>\$ 19,838,602</u>	<u>100.00%</u>
Centennial Bank		
Cash Centennial- operating acct	909,142	
Cash Centennial- money market	<u>1,826,717</u>	
Total Cash	\$ 2,735,859	
Total Cash and Investments	\$ 22,574,461	
Prev Month Investments	\$ 20,103,282	
Prev Month - Cash - RBC	(236,372)	
Prev Month - Cash - Centennial	<u>3,019,896</u>	
Prev Month - Investments and Cash	<u>\$ 22,886,806</u>	

Englewood Water District
RBC Investment Report
02/28/2023

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
ISRAEL STATE	US GOVT GTD NOTE	465139PR8	252,052.25	floating	12/3/2019	1/21/1997	11/15/2024	273,000.00	249,584.79		4.96
CITIBANK NA	CD	17312Q3R8	261,730.58	2.750%	6/4/2019	4/2/2019	4/3/2023	258,000.00	257,618.16	2.600%	3.83
BMW BANK NORTH AMERICA	CD	05580AWK6	102,905.00	1.450%	11/19/2020	4/14/2020	4/14/2023	100,000.00	99,634.00	1.410%	2.40
BMW BANK NORTH AMERICA	CD	05580AMJ0	104,238.88	3.000%	1/2/2020	4/20/2018	4/20/2023	100,000.00	99,797.00	2.820%	3.30
CROSSFIRST BANK	CD	22766ABJ3	194,458.60	2.150%	3/3/2020	6/28/2017	6/28/2023	190,000.00	188,432.50	2.050%	3.32
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KBQ8	177,666.00	2.150%	8/29/2019	7/23/2019	7/24/2023	175,000.00	173,178.25	2.050%	3.90
BMW BANK NORTH AMERICA	CD	05580AWV2	50,000.00	0.300%	8/18/2020	8/21/2020	8/21/2023	50,000.00	48,918.00	0.290%	3.00
DISCOVER BANK GREENWOOD DE	CD	254673TE6	62,162.70	3.250%	6/13/2019	8/22/2018	8/22/2023	60,000.00	59,533.20	3.010%	4.19
WCF FINANCIAL BANK	CD	92941EAF5	100,000.00	0.200%	8/18/2020	8/26/2020	8/25/2023	100,000.00	97,736.00	0.200%	3.00
BANK OF BARODA	CD	06062R4E9	260,650.52	3.300%	8/1/2019	9/28/2018	9/28/2023	248,000.00	245,706.00	3.050%	4.16
FIRST TECHNOLOGY FCU	CD	33715LCM0	259,657.22	3.400%	7/23/2019	10/17/2018	10/17/2023	249,000.00	246,594.66	3.130%	4.24
BANK OF BARODA	CD	06063HBA0	62,253.50	3.500%	3/3/2020	12/28/2018	12/28/2023	58,000.00	57,279.64	3.200%	3.82
MEDALLION BANK	CD	58404DDB4	54,592.91	3.300%	6/9/2020	1/3/2019	1/3/2024	50,000.00	49,284.00	3.030%	3.57
SYNCHRONY BANK	CD	87164YTC8	89,961.75	2.600%	6/13/2019	1/12/2018	1/12/2024	89,000.00	87,158.59	2.430%	4.59
BANK HAPOALIM BM N NY US	CD	06251AV80	37,097.10	3.200%	4/1/2020	1/23/2019	1/23/2024	35,000.00	34,430.90	2.940%	3.81
BANK OF THE WEST	CD	06426XZP8	200,000.00	floating	7/10/2019	7/30/2019	1/30/2024	200,000.00	199,740.00		4.51
GOLDMAN SACHS BANK USA	CD	38148P4W4	106,237.00	3.150%	3/3/2020	2/6/2019	2/6/2024	100,000.00	98,248.00	2.890%	3.93
EAST BOSTON SVGS BANK	CD	27113PDL2	250,000.00	0.300%	8/5/2020	8/12/2020	2/12/2024	250,000.00	238,950.00	0.290%	3.50
CIT BANK SALT LAKE CITY	CD	17284CXH2	64,197.72	3.300%	4/8/2020	2/20/2014	2/20/2024	60,000.00	58,983.60	3.020%	3.87
MORGAN STANLEY PVT BANK	CD	61760AWH8	62,222.00	3.000%	7/2/2019	2/22/2019	2/21/2024	60,000.00	58,810.20	2.760%	4.64
BANK HAPOALIM BM N NY US	CD	06251AW30	150,442.33	3.050%	3/16/2021	3/18/2021	3/6/2024	150,297.00	137,191.60	2.820%	2.98
GE CAP BK INC RETAIL	CD	36163CLZ1	81,271.13	3.300%	6/9/2020	3/14/2014	3/14/2024	74,000.00	72,523.70	3.030%	3.76
BANK HAPOALIM BM N NY US	CD	06251AW48	79,269.46	2.900%	4/8/2020	3/25/2019	3/25/2024	75,000.00	73,305.00	2.670%	3.96
UBS BANK USA	CD	90348JJQ4	271,267.50	2.900%	11/18/2020	4/3/2019	4/3/2024	250,000.00	244,187.50	2.670%	3.38
GE CAP BK INC RETAIL	CD	36163CMZ0	68,201.27	3.300%	3/16/2021	3/18/2021	4/4/2024	67,271.42	60,696.76	3.040%	3.05
GE CAP RETAIL BANK DRAPER UTAH	CD	36160KG82	56,153.19	3.300%	3/16/2021	3/18/2021	4/17/2024	55,447.37	49,921.86	3.040%	3.09
ENERBANK USA	CD	29278TNY2	253,062.50	1.150%	5/5/2020	4/29/2020	4/29/2024	250,000.00	238,915.00	1.110%	3.99
CIT BANK SALT LAKE CITY	CD	17284CA61	81,113.06	3.350%	7/2/2019	4/30/2014	4/30/2024	77,000.00	75,493.88	3.040%	4.83
COMENITY CAPITAL BANK	CD	20033AW85	30,738.70	2.700%	7/2/2019	5/15/2019	5/15/2024	30,000.00	29,162.40	2.500%	4.87
GE CAP RETAIL BANK DRAPER UTAH	CD	36157QZE0	147,205.87	3.300%	7/2/2019	5/16/2014	5/16/2024	140,000.00	136,778.60	3.020%	4.88
BANK OF NEW ENGLAND	CD	06426KBD9	115,339.50	2.600%	6/13/2019	5/23/2019	5/23/2024	114,000.00	110,626.74	2.410%	4.95
GE CAP RETAIL BANK DRAPER UTAH	CD	36160NT90	55,017.09	3.300%	3/16/2021	3/18/2021	5/30/2024	54,523.92	48,801.50	3.030%	3.21
DISCOVER BANK CD	CD	254671V31	77,829.25	3.250%	3/16/2021	3/18/2021	6/11/2024	77,211.07	69,266.89	2.990%	3.24
DISCOVER BANK CD	CD	254671Y20	54,846.62	3.250%	3/16/2021	3/18/2021	6/25/2024	54,472.15	48,745.50	2.980%	3.28
LIVE OAK BKG CO	CD	538036HN7	252,687.50	1.850%	1/29/2020	1/24/2020	7/24/2024	250,000.00	239,122.50	1.750%	4.49
INDUSTRIAL & COML BK CHINA	CD	45581EAJ0	53,227.23	2.500%	4/29/2020	7/28/2017	7/26/2024	50,000.00	48,256.50	2.320%	4.24
RAYMOND JAMES BANK NA	CD	75472RAE1	110,516.45	2.000%	5/14/2020	8/23/2019	8/23/2024	105,000.00	100,431.45	1.880%	4.28
CAPITAL ONE BANK USA NA	CD	14042TCD7	89,963.90	1.900%	10/13/2020	8/28/2019	8/28/2024	85,000.00	81,147.80	1.790%	3.88
STATE BANK OF INDIA	CD	8562842T0	101,577.10	3.250%	4/1/2020	10/17/2014	10/17/2024	95,000.00	91,840.30	2.970%	4.55
RAYMOND JAMES BANK NA	CD	75472RAK7	248,801.54	1.800%	1/7/2020	11/8/2019	11/8/2024	248,000.00	235,046.96	1.700%	4.84
STATE BANK OF INDIA	CD	8562843C6	89,573.36	3.200%	4/1/2020	12/5/2014	12/5/2024	84,000.00	81,322.08	2.890%	4.68
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KEY8	77,873.75	1.750%	4/29/2020	1/17/2020	1/17/2025	75,000.00	70,572.75	1.650%	4.72
STATE BANK OF INDIA	CD	856285SM4	73,461.70	1.950%	6/9/2020	1/22/2020	1/22/2025	70,000.00	66,118.50	1.830%	4.62
INDUSTRIAL & COML BK CHINA	CD	45581ECD1	200,000.00	0.350%	2/3/2021	2/11/2021	2/11/2025	200,000.00	182,728.00	0.350%	4.00
BELL STATE B&T	CD	07815AAZ0	257,151.12	1.600%	7/1/2020	2/27/2020	2/27/2025	245,000.00	229,060.30	1.520%	4.66
AMERICAN EXPRESS NATL BANK	CD	02589AB68	245,401.17	1.550%	6/9/2020	3/31/2020	3/31/2025	237,000.00	220,881.63	1.470%	4.81
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	240,050.00	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	148,479.96	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	98,256.24	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	226,765.00	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	223,872.50	0.450%	5.00

Englewood Water District
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Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	222,217.50	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	220,805.00	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	220,407.50	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	219,447.50	0.450%	5.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	220,335.00	0.950%	5.00
Subtotal			7,845,179.47	76.150%		2,353,753.00	2,455,498.00	7,666,222.93	7,732,399.39		
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	240,067.50	0.408%	3.93
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	156,586.60		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	54,759.64	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	381,031.60		4.46
FEDERAL HOME LOAN BANK	Bonds	3130ARLC3	400,000.00	2.625%	3/30/2022	4/25/2022	4/25/2024	400,000.00	388,280.00	2.625%	2.00
UNITED STATES TREASURY NOTE	Treasury note	912828S92	1,486,407.59	1.250%	4/6/2022	8/1/2016	7/31/2023	1,500,000.00	1,476,855.00	1.950%	1.32
UNITED STATES TREASURY NOTE	Treasury note	912828WE6	1,008,182.65	2.750%	4/6/2022	11/15/2013	11/15/2023	1,000,000.00	1,352,491.25	2.200%	1.61
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	446,525.00	2.704%	3.48
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	238,272.50	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	912828T91	491,709.63	1.625%	6/10/2022	10/31/2016	10/31/2023	500,000.00	488,670.00	2.867%	1.39
UNITED STATES TREASURY NOTE	Treasury note	9128285K2	500,064.71	2.875%	6/16/2022	10/31/2018	10/31/2023	500,000.00	492,635.00	2.864%	1.38
UNITED STATES TREASURY NOTE	Treasury note	91282CDM0	483,011.03	0.500%	6/16/2022	11/30/2021	11/30/2023	500,000.00	483,165.00	2.904%	1.46
FEDERAL FARM CREDIT BANK	Bonds	3133ENZE3	500,000.00	3.490%	6/16/2022	6/22/2022	12/22/2023	500,000.00	493,030.00	3.490%	1.52
UNITED STATES TREASURY NOTE	Treasury note	9128285U0	552,358.97	2.625%	9/29/2022	12/31/2018	12/31/2023	560,000.00	548,648.80	4.042%	1.25
UNITED STATES TREASURY NOTE	Treasury note	912828ZY9	460,266.01	0.125%	7/6/2022	7/15/2022	7/15/2023	472,000.00	463,371.84	2.607%	1.00
UNITED STATES TREASURY NOTE	Treasury note	91282CAP6	662,230.37	0.125%	8/17/2022	10/15/2020	10/15/2023	685,000.00	664,340.40	3.073%	1.16
UNITED STATES TREASURY NOTE	Treasury note	912828B66	981,807.48	2.750%	9/29/2022	2/15/2014	2/15/2024	1,000,000.00	977,660.00	4.122%	1.38
UNITED STATES TREASURY NOTE	Treasury note	9128283D0	485,345.89	2.250%	12/15/2022	10/31/2017	10/31/2024	500,000.00	478,320.00	4.044%	1.88
UNITED STATES TREASURY NOTE	Treasury note	91282CDH1	470,383.02	0.750%	12/15/2022	11/15/2021	11/15/2024	500,000.00	465,860.00	4.026%	1.92
UNITED STATES TREASURY NOTE	Treasury note	91282CFX4	232,551.03	4.500%	12/15/2022	11/30/2022	11/30/2024	230,000.00	228,321.00	4.005%	1.96
FEDERAL HOME LOAN BANK	Bonds	3130ATD87	14,954.91	3.850%	1/10/2023	9/30/2022	6/30/2023	15,000.00	14,939.55	4.586%	0.47
FEDERAL HOME LOAN BANK	Bonds	3130AUNT7	785,730.05	4.850%	1/24/2023	1/30/2023	10/30/2023	785,000.00	533,790.90	4.732%	0.75
FREDDIE MAC	Bonds	3134GYDP4	501,393.67	5.125%	1/10/2023	1/26/2023	7/26/2024	500,000.00	496,800.00	4.552%	1.50
FEDERAL HOME LOAN MTG CORP	Bonds	3134GYK92	521,046.00	5.375%	2/16/2023	2/28/2023	8/28/2024	520,000.00	519,386.40	5.190%	1.50
Subtotal			8,190,524.14					8,277,000.00	12,083,807.98		
Cash Balance									22,394.86		
Subtotal Cash									22,394.86		282.13
Average % and Duration in Years										2.101%	3.47

Englewood Water District
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Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
										7,732,399.39	
										12,083,807.98	
										22,394.86	
										19,838,602.23	
										19,838,602.23	
										-	stmt diff